



# SYMBIOSIS COLLEGE OF ARTS AND COMMERCE

**An Empowered Autonomous College**

Under Savitribai Phule Pune University

- Reaccredited A+ with 3.51 CGPA for Third Cycle by NAAC
- Recipient of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Grant
- Implemented National Education Policy (NEP) 2020 from the academic year 2023-2024
- Carbon Neutral College

# PROSPECTUS

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**2024-25**

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## 1. BRIEF ON SYMBIOSIS COLLEGE OF ARTS AND COMMERCE

The Symbiosis College of Arts and Commerce (SCAC), established in the year 1983, is a Grant-in-Aid Autonomous College affiliated to the Savitribai Phule Pune University (SPPU), Pune, and is proud to be a part of the Symbiosis family. Symbiosis was founded by Prof. Dr. S.B. Mujumdar who has been awarded Padma Bhushan and Padma Shri by the President of India for his immense and consistent contribution to the field of education. The Symbiosis International Cultural Centre was set up in 1971 by Dr. S.B. Mujumdar with a motto 'Vasudhaiva Kutumbakam' i.e. the 'World is One Family'. Keeping with the culture of Symbiosis, the SCAC is a multi-lingual, multicultural campus, having students from approximately 25 countries and from all the states of India.

### Highlights about SCAC:

- The college has been conferred with the Autonomous status from the academic year 2012-13. The college has a Credit based Semester system.
- The college is awarded the status of 'College with Potential for Excellence' by University Grants Commission (UGC) from 2016 to 2021
- The College was accredited with an A grade in the first two cycles by NAAC and in 2017 with an A+ with a CGPA score of 3.51.
- SCAC, is one of the colleges from India which has been selected by the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) for the award of grant of Rs. 5 Crore under RUSA 2.0 Component - 8, by the Ministry of Human Resource Development, Government of India. The RUSA grants are for 'Enhancing Quality and Excellence in Select Autonomous Colleges'.
- The college has various academic Centers such as Centre for Liberal Arts, Centre for International Initiatives, Centre for Skill Development, Centre for Innovation and Entrepreneurship and Research Cell.
- Students are exposed to a number of co-curricular activities through seminars, conferences, workshops, guest lectures, field visits which build their strengths and broaden their perspectives.
- Social and community projects are undertaken by the 'National Service Scheme' (NSS) and 'Symbiosis Social Initiatives Programme' (SSIP) that relentlessly work towards making students aware of their social responsibility.
- Competent Faculty and Experts widen the learning experience of the students.
- The College has state of the art ICT enabled Classrooms, Laboratories, Conference room, Audio-visual halls and an Auditorium.
- The College has a well-equipped library with access to print books, journals, magazines, newspapers, electronic and online resources and databases.

- Wi-Fi Network is available on campus for staff and students.
- Gymnasium, Medical Services, Xerox Centre, ATM Centre, Mess and the Food Court facilities are also available on campus.
- The Placement Cell of the college provides job and internship opportunities to interested students. It actively focuses on preparing the students for various internships and job placement drives.
- The College promotes sports alongside education. Students are encouraged and supported for participating in various inter collegiate tournaments.
- Projects & assignments, continuous evaluation processes, online assessments, e-learning modules, technology enabled classrooms, virtual library etc. make for an unparalleled learning experience.
- The College is implementing NEP 2020 (National Education Policy) from the academic year 2023-24

### **Degree Programs and Courses offered by SCAC:**

- Four years Degree Program in Bachelor of Commerce i.e. B.Com. and Four Years Degree Program in Bachelor of Arts i.e. B.A., both with various specializations.
- Two Years post-graduate degree programs in Commerce and Arts with specialization in English, Economics and Psychology.
- The college has integrated the ACCA Program with the regular B. Com. Program, from the academic year 2018-19. This Integrated Program will lead to a degree of 'B. Com. with specialization in Accounting and Finance'. The Association of Chartered Certified Accountants is the global professional accounting body offering the Chartered Certified Accountant (ACCA) qualification.
- The college has integrated the CIMA Program with the regular B. Com. Program, from the academic year 2021-22. This Integrated Program will lead to a degree of 'B. Com. with specialization in Management Accounting'.
- SCAC is offering a new specialization in B. Com with Business Analytics and B.A. Economics with Business Analytics from the Academic Year 2022-23. This Program is in association with the Institute of Analytics (IoA). The IoA is a professional body for Analytics and Data Science professionals in the UK.
- Symbiosis Centre for Liberal Arts (SCLA) of the college offers a Diploma in Liberal Arts and various Certificate courses in Liberal Arts. These are over and above the many other value-added courses offered along with the regular degree programs.
- Centre for International Initiatives through 'Semester Abroad' and 'Student Exchange Programs' helps students and faculty get international exposure.
- Centre for Skill Development provides a platform for learning new skills through its many courses and interactive sessions and equips students for a successful corporate life.
- Centre for Innovation and Entrepreneurship creates a vibrant platform for experiential learning and guides students in identifying business opportunities and in building their own startups.

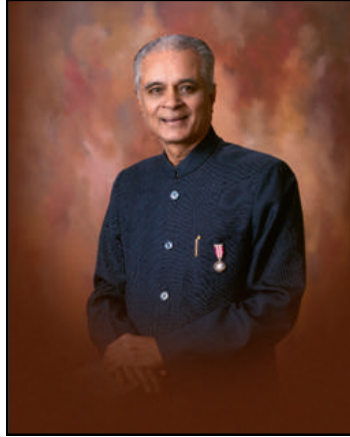
Studying at Symbiosis College of Arts and Commerce gives the advantage of belonging to both an internationally renowned institution and also to a multicultural, multiethnic, multilingual student community. The college strongly believes in blending the wisdom of traditional education, with practical knowhow and utilizing contemporary global best practices in education.

Enabling integrated growth through a vibrant blend of knowledge, wisdom and values, learning at Symbiosis is a unique experience, which can be cherished for a lifetime! The Symbiosis Family whole-heartedly welcomes you!



**Faculty for the academic Year 2024-25**

## 2 A. MESSAGE



Dear Students,

Ralph Waldo Emerson had once said, “The things taught in schools and colleges are not an education, but the means to an education.” One of the primary goals of Symbiosis, as an educational institution, has been to impart education of such kind that it becomes a path to knowledge. Education is essential for holistic development of an individual and Symbiosis College of Arts and Commerce takes utmost care in providing its students with the best possible way to discover the right path to education and knowledge. In this rapidly changing world, the need of the hour is to envision and create an inclusive world where each one of us from diverse backgrounds can work collaboratively towards the progress of a better and kinder world. Since its inception, the college, upholding this spirit of Symbiosis, has successfully nurtured such an environment of inclusivity.

On the successful completion of yet another year, I would like to applaud all the students of the past year who have shown commitment and success throughout their academic journey. I would also like to extend my appreciation and gratitude to the entire faculty and all administrative staff who have contributed to the success of the college.

I convey my best wishes to each and every student and staff who has showcased an exemplary drive to maintain the college’s core virtues of integrity, righteousness, and academic excellence.

**Dr. S. B. Mujumdar**

**Founder and President  
Symbiosis**



## 2 B. MESSAGE



Dear Students,

Symbiosis School of Arts and Commerce offers its learners an intellectually stimulating environment to broaden their perspectives and challenge them to push the boundaries of their learning constantly. As one of the leading institutions in the country, the ultimate aim in imparting education for us is not just the creation and dissemination of knowledge but also the development of core competencies in our students and the building of the overall moral character of our learners. Hence, Symbiosis School of Arts and Commerce strives relentlessly to provide students with the right holistic development opportunities and create a healthy and inclusive space where learners can explore new opportunities in a constantly evolving environment.

On the completion of a successful academic year, I would like to congratulate all the faculties and staff of the college for their exemplary dedication, hard work, and willingness to stretch beyond the boundaries of the ordinary and strive to attain even further excellence.

I am immensely pleased to see students complete yet another year of their memorable journey in this dynamic academic space.

Best wishes,

**Dr. Vidya Yeravdekar**

**Principal Director  
Symbiosis**

## 2 C. MESSAGE



Dear Students,

Symbiosis School of Arts and Commerce offers its learners an intellectually stimulating environment to broaden their perspectives and challenge them to push the boundaries of their learning constantly. As one of the leading institutions in the country, the ultimate aim in imparting education for us is not just the creation and dissemination of knowledge but also the development of core competencies in our students and the building of the overall moral character of our learners. Hence, Symbiosis School of Arts and Commerce strives relentlessly to provide students with the right holistic development opportunities and create a healthy and inclusive space where learners can explore new opportunities in a constantly evolving environment.

On the completion of a successful academic year, I would like to congratulate all the faculties and staff of the college for their exemplary dedication, hard work, and willingness to stretch beyond the boundaries of the ordinary and strive to attain even further excellence.

I am immensely pleased to see students complete yet another year of their memorable journey in this dynamic academic space.

Best wishes,

**Dr. Hrishikesh Soman**

**Principal**

**Symbiosis College of Arts and Commerce**



## 2 D. MESSAGE



Dear Students,

With immense pleasure I would like to share that Symbiosis College of Arts and Commerce, a vibrant academic space, and a diverse and dynamic community of teachers and learners, has completed yet another successful year. As an institution that encourages liberal thinking and value-based education, we believe in offering young learners a platform to showcase their talents, share their ideas, and express themselves.

For a young adult, the pursuit of higher education is a phase of learning, which is as much for self-discovery, and personal growth as it is for obtaining a degree. It is a chance to broaden one's horizon, to challenge oneself, and to discover one's passions. The knowledge and skills gained at this time serve one well throughout one's professional as well as personal life.

Learning is an exercise which should not be confined to the textbooks or to the four walls of the classroom. Symbiosis College of Arts and Commerce, as an institution, places as much importance on co-curricular, extra-curricular activities and sports as much as it does on teaching-learning and academics. By emphasizing on holistic education, the institution encourages students to also engage in social activities, to give them an opportunity to contribute and add meaningfully to the community. Not only does this help impart value education, but also helps develop, in students, important and valuable skills like leadership, teamwork, communication skills, and critical thinking.

As I congratulate all students and staff on the completion of yet another successful year, I also extend my heartfelt gratitude to them for making the institution an academic space par excellence, with their immense dedication, hard work, and sincerity. I sincerely hope that together, in our own unique ways, we give shape to a future community of more evolved and responsible citizens, one that would make the world juster, kinder and even more inclusive.

**Dr. Tessy Thadathil**

**Vice Principal  
Symbiosis College of Arts and Commerce**

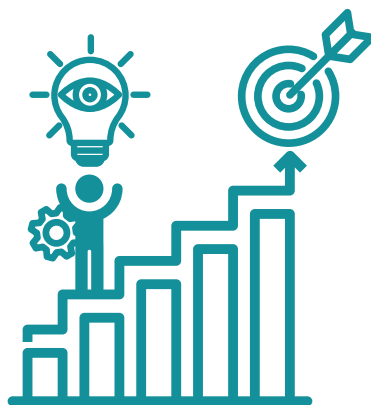
### 3. VISION AND MISSION OF COLLEGE

#### Vision

Symbiosis College of Arts and Commerce will be a Center of Excellence in developing global competencies through knowledge creation and dissemination, character building and social commitment.

#### Mission

Symbiosis College of Arts and Commerce is committed to offer academic programmes in conventional and in emerging fields incorporating technology, research and an interdisciplinary approach. This academic endeavor will be supported by relevant curricular and extra-curricular activities inculcating life-skills, social accountability enabling learners make meaningful contribution globally.



#### 4A. COMPOSITION OF GOVERNING BODY for the Academic Year 2024-25

As per the UGC Notification published in the Gazette of India dated 3rd April 2023

Sr. No.	Name	Designation
1	Dr. S. B. Mujumdar	Chairman, Governing Body
2	Dr. Vidya Yeravdekar	Management Nominee
3	Dr. Bhama Venkataramani	Management Nominee
4	Prof. (Dr.) Rajanish Kamat	Management Nominee
5	Dr. Shakila T. Shamsu	Management Nominee
6	Dr. Sheena Mathews	Teacher Representative
7	Dr. Yogini Chiplunkar	Teacher Representative
8	Mrs. Gandhali Parulekar	Registrar
9	Mr. Sudhir Mehta	Industry Nominee
10	Dr. Keshav Tupe	State Government Nominee
11	Dr. Prabhakar Desai	University Nominee
12	Dr. Hrishikesh Soman	Principal & Member Secretary

#### **4B. COMPOSITION OF ACADEMIC COUNCIL** **for the Academic Year 2024-25**

As per the UGC Notification published in the Gazette of India dated 3rd April 2023

<b>Sr. No.</b>	<b>Name</b>
1	Principal & Chairman
2	University Nominees
3	Governing Body Nominees
4	Heads of all the Departments
5	Teacher Representatives
6	Controller of Examination
7	Member Secretary

## 5A. FACULTY FOR UNDER-GRADUATE PROGRAMMES

Sr. No.	Name	Designation	Qualification	Subjects
1	Dr. Hrishikesh Soman	Principal and Head, Department of Marketing	M.Com, Ph. D.	Commerce
2	Dr. Sheena Mathews	Professor and Head, Department of Economics	M.A., M.Phil., Ph.D.	Economics and Banking
3	Dr. Yogini Chiplunkar	Professor and Head, Department of Business Administration	M.Com, M. Phil. SET, Ph.D.	Commerce
4	Dr. Alpana Vaidya	Professor and Head, Department of Psychology	M.A, M. Ed, MPM, M.Phil., DPC, SET, Ph. D.	Psychology
5	Dr. Neelofar Raina	Professor. Head, Department of Banking	M.A., B. Ed, Ph. D, NET,SET.	Economics and Banking
6	Dr. Anil Adagale	Professor and Head, Department of English	M.A., SET, NET, Ph.D.	English
7	Dr. Sharayu Bhakare	Professor	M.Com, M. Phil, DCM, DTL, PGDBM, SET, Ph. D.	Commerce
8	Dr. Tessy Thadathil	Vice Principal and Head, Department of Costing	M.Com., SET, Ph.D.	Commerce
9	Dr. Santosh Marwadikumbhar	Assistant Professor	M.Com, M. Phil, NET(JRF), SET, Ph.D	Commerce
10	Dr. Nilesh Waghmare	Assistant Professor	M.Com, DTL, NET(JRF),M. Phil. Ph.D	Commerce
11	Mrs. Nalini Sapkal	Assistant Professor	M.A.	Economics and Banking
12	Mrs. Vaishali Vaidya	Librarian	M.L.I.S., SET.	Library Science

### Full Time Teachers (Permanent Society Staff)

Sr. No.	Name	Designation	Qualification	Subjects
1	Dr. Zakira Shaikh	Assistant Professor	M.Com, PGDPM & HR, NET, SET. Ph.D.	Commerce
2	Mrs. Sarika Wagh	Assistant Professor	M.Com, SET.	Commerce
3	Dr. Jini Jacob	Assistant Professor	M.A.(Economics), B. Ed. NET. Ph.D.	Commerce

### Academic Support Staff

Sr. No.	Name	Designation	Qualification	Subjects
1	Mrs. Eera Khedkar	Research Assistant	M.A.(English)	English
2	Ms. Neha Mishra	Teaching Assistant	Master's in Business Technology Management	Commerce
3	Ms. Anuja Zend	Teaching Assistant	Master's in Sustainable Development in Business	Commerce
4	Ms. Sharmishta Pande	Teaching Assistant	M.A.(Economics)	Economics



## 5A. FACULTY FOR UNDER-GRADUATE PROGRAMMES

Sr. No.	Name	Designation	Qualification	Subjects
1	Mr.Anirudha Sharma	Director of Physical Education	B.Com, B.Ed (Physical Education), M.Ed (Physical Education), SET	Physical Education
2	Dr. Alka Arora	Assistant Professor	M.Com., NET, Ph.D.	Commerce
3	Mr. Shekhar Paranjape	Assistant Professor	M.Com., NET	Commerce
4	Dr. Manasi Desai	Assistant Professor	M.A., NET, Ph.D.	Geography
5	Dr. Jayram Gadekar	Assistant Professor	M.A., M. Phil, Ph.D., SET	Hindi
6	Ms. Pinki Chougule	Assistant Professor	M.Com., NET	Commerce
7	Mr. Bhushan Bhegade	Assistant Professor	M.Com., SET	Commerce
8	Ms. Himani Narang	Assistant Professor	M.Sc., NET	Mathematics
9	Dr. Pankaj Lokhande	Assistant Professor	B.A., M.A., Ph.D	English
10	Dr. Aditi Barve	Assistant Professor	B.Com, M.Com., M.Phil, Ph.D	Commerce
11	Ms. Dimple Bhatia	Assistant Professor	M.A., SET	Psychology
12	Ms. Angela Thomas	Assistant Professor	B.A., M.A., NET	Economics
13	Mrs. Simran Nagwani	Assistant Professor	B.A., M.A., NET	Political Science
14	Ms. Monica Yadav	Assistant Professor	B.Com, M.Com., NET	Commerce
15	Ms. Anusmita Bagchi	Assistant Professor	B.A., M.A., NET	English
16	Ms. Gauri Kapoor	Assistant Professor	B.A., M.Sc., NET	Economics
17	Ms. Aditi Deshpande	Assistant Professor	B.A., M.A., NET, SET	English
18	Dr. Pooja Gupta	Assistant Professor	B.Com, M.Com., Ph.D.	Commerce
19	Ms. Trusha Shinde	Assistant Professor	B.Com, M.Com., NET	Commerce
20	Ms. Harshita Sharma	Assistant Professor	B.Com, M.Com., NET	Commerce
21	Mrs. Tripti Sharma	Assistant Professor	B.Com., M.Com., B.Ed., NET	Commerce
22	Mr. Abhishek Bagade	Assistant Professor	B.A., M.Sc., NET, SET	Economics

## 5B. FACULTY FOR POST-GRADUATE PROGRAMMES

Sr. No.	Name	Qualification
1	Dr. Alpana Vaidya	M.A. M.Ed, M.Phil, Ph.D., M.PM., DPC, SET, Applied Mahayana Buddhist Psychology
2	Dr. Anil Adagale	M.A. English, SET, NET, Ph. D.
3	Dr. Bandana Ghosh	M.A. Ph D
5	Dr. Gauri Choudhary	M.Phil, Ph. D
6	Dr. Hilda David	M.A., M.Phil., Ph. D.
7	Dr. Jini Jacob	M.A., B.Ed, NET, Ph. D
8	Dr. Narendra Parchure	M. Com, Ph. D.
9	Prof. Dr. Neelofar Raina	MA., B.Ed.,Ph. D. NET, SET
10	Dr. Nilesh Waghmare	M. Com NET(JRF), M. Phil, Ph. D.
11	Dr. Pankaj Lokhande	M.A. SET, NET, Ph D.
12	Dr. Raj Rao	M.A., Ph. D.
13	Dr. Sharayu Bhakare	M.com, SET, Ph.D
14	Dr. Sheena Mathews	MA., M. Phil.,Ph.D., NET
15	Dr. Sucheta Shinde	M.A , SET, Ph.D.
16	Dr. Sunayini Parchure	MA., M. Phil.,Ph.D.
17	Dr. Vaishali Mardhekar	Ph.D.
18	Dr. Zakira Shaikh	M. Com, PGDPM & HR, SET, NET, Ph. D.
20	Mr. Ramprasad Murthy	MBA and an BFSI Expert
21	Mr. Sachin Kunchelkar	MA. Economics, NET
22	Mr. Shekhar Paranjape	M. Com. NET
23	Mr. Shivananda Thorat	M.A , NET
24	Mr. Vaibhav Salunke	L.L.M., B.Com, B.A
25	Mrs. Dhanashree Bhide	MA Psychology, MPsychology, NET

Sr. No.	Name	Qualification
26	Dr. Sarika Wagh	M. Com, SET, Ph.D.
27	Ms. Alka Arora	M. Com, PGDBM, NET
29	Ms. Diya Devare	MA. Economics, NET
31	Ms. Kashmira Behere	MA. Economics , SET NET (JRF)
32	Ms. Nalini Sapkal	MA. Economics
34	Ms. Nidhi Joshi	M.com, NET
35	Ms. Sucharita Datta Asane	M.A. M. Phil , NET
37	Dr. Dnyaneshwar Shirode	MA, B.Ed., PGCTE, Ph.D., MH-SET – English
39	Ms. Anusmita Bagchi	M.A. , NET
40	Dr. Janardhan Nair	M.A. M. Phil, Ph.D.
42	Dr. Madhuri Vartale	M.A. NET, P.G.D. in Foreign Trade, M. Phil, Ph.D.
43	Dr. Manasi Desai	M.A. Ph.D.
44	Ms. Komal Dhivar	M.A. NET , Diploma in Financial Accounting
45	Ms. Srishti Jain	M.A. NET
46	Ms. Deepa Naidu	M.Com. M. Phil.
47	Dr. Sanhita Karmalkar	M.A. NET, Ph.D.
48	Ms. Dimple Bhatia	M.A. in English & Clinical Psychology
49	Dr. Farzan Mazda	M.Com. NET, SET
50	Mrs. Tripti Sharma	M.Com. NET

## 6. ADMINISTRATIVE STAFF

Sr. No.	Name	Designation
<b>Class II Grant in Aid</b>		
1	Mrs. Gandhali Parulekar	Registrar
<b>Class III Grant in Aid Staff (Full Time)</b>		
2	Mrs. Shubhangi Mane	Head Clerk
3	Mrs. Pallavi Walimbe	Senior Stenographer
4	Mrs. Archana Thakur	Junior Clerk
5	Mrs. Sandhya Jadhav	Junior Clerk
6	Mr. Chandrashekhar Phule	Junior Clerk
7	Mrs. Renuka Pawar	Junior Library Assistant
8	Mrs. Supriya Khanekar	Junior Library Assistant
<b>Class III Non Grant Staff (Full Time)</b>		
9	Mrs. Nikita Gokhale	Assistant Administrative Officer
10	Mr. Sheetal Kadam	Officer
11	Mr. Avadhut Shinde	Senior Supervisor
12	Mr. Vishal Kirve	Senior Supervisor Accounts
13	Mr. Shashikant Mhamunkar	Supervisor
14	Mrs. Sangeeta Patil	Assistant Library Incharge
15	Mr. Sandeep Pawar	Senior Accountant
16	Mr. Sakharam Ingulkar	Coordinator
17	Ms. Varsha Budhner	Accountant
18	Mr. Nazir Syed	Senior Network Administrator
19	Mr. Nitin Bhise	IT Coordinator
20	Mrs. Rupali Taware	Senior Office Assistant
21	Mrs. Nivedita Mujumdar	Coordinator
22	Mrs. Snehal Kulkarni	PA To Principal
23	Ms. Ashwini Gonewar	Accountant
24	Mrs. Vrushali Jadhav	Coordinator
25	Mr. Shailendra Waghmare	Senior Coordinator

Sr. No.	Name	Designation
26	Mr. Ganesh Kadu	Assistant Accountant
27	Mr.Prateek Gaikwad	Office Assistant
28	Ms.Trupti Vegad	Coordinator
29	Mrs.Deepa Gadgil	Coordinator
30	Mrs.Priyanka Chavan	Office Assistant
31	Mr.Ajit Tilekar	Senior Coordinator
32	Ms. Anjali Darekar	Office Assistant
33	Ms. Komal Bhosale	Office Assistant
34	Mr. Ganesh Bhumkar	Assistant Coordinator
35	Mrs. Komal Patil	Assistant Coordinator
36	Mr. Sandip More	Coordinator
37	Ms. Trupti Kulkarni	Assistant Coordinator
38	Ms. Nisha Shivsharan	Library Assistant
39	Mrs.Vrushali Jadhav	Coordinator
<b>Class III Non Grant Staff (Part Time)</b>		
40	Mrs. Ashwini Kothari	Coordinator – Examination Cell
<b>Class IV Grant in Aid Staff</b>		
41	Mr. Deepak Londhe	Library Attendant
42	Mr. Sunil Mungase	Library Attendant
43	Mr. Suryakant Chive	Library Attendant
44	Mr. Umesh Kadam	Library Attendant
45	Mr. Ramesh Vairagar	Library Attendant
46	Mr. Sudhakar Vase	Library Attendant
47	Mr. Ashok Sambarwal	Library Attendant
48	Mr. Rajesh Chaure	Library Attendant
49	Mr.Kaluram Titkare	Library Attendant
50	Mr. Madan Waghmare	Library Attendant
51	Mr. Sudhakar Joshi	Peon

Sr. No.	Name	Designation
52	Mr. Chandrakant Chavan	Peon
53	Mr. Nivrutti Chikane	Peon
54	Mr. Naresh Nindane	Peon
55	Mr. Saurabh Bhide	Peon
<b>Class IV-Non Grant Staff</b>		
56	Mr. Santosh Rasal	Senior Office Attendant
57	Mr. Sunil Khutwad	Senior Office Attendant
58	Mr. Sanjay Raut	Senior Office Attendant
59	Mr. Kiran Barmukh	Senior Office Attendant
60	Mr. Santosh Valmiki	Senior Office Attendant
61	Mr. Ananta Shedge	Driver cum Senior Office Attendant
62	Mr. Pramod Kadam	Office Attendant
63	Mr. Prathmesh Udeg	Office Attendant
64	Mr. Akshay More	Office Attendant
65	Mr. Yash Sherkhane	Office Attendant
<b>Class IV-Non Grant Staff (Daily wages)</b>		
66	Mr. Yogesh Gajam	Office Attendant
67	Mr. Dattatray Kasar	Office Attendant
68	Mr. Prasad Gade	Office Attendant
69	Mr. Aakash Kalutake	Office Attendant
70	Mr. Pushkar Dubale	Office Attendant
71	Mr. Sameer Mohkar	Office Attendant
72	Mr. Sohan Devkar	Office Attendant
73	Mr. Nikhil Mahadik	Office Attendant
74	Mr. Pranav Phalke	Office Attendant
75	Mr. Nivas Chikane	Office Attendant
76	Mr. Aakash Muknath	Office Attendant
77	Mr. Prashant Vitkar	Office Attendant
78	Mr. Aditya Tandale	Office Attendant



## 7. PROGRAMME OFFERED

### Commerce

#### 1. B.Com with Specialisation in

- Marketing,
- Human Resource Management (HRM),
- Banking,
- Costing (Finance) ,
- Business Entrepreneurship

#### 2. B.COM with ACCOUNTING AND FINANCE (ACCA)

#### 3. B.COM with Management Accounting (CMA)

#### 4. B. Com with Business Analytics (IoA)

#### 5. M.Com with Specialisation in

- Business and Technology Management,
- Finance

#### 6. PhD.

- Commerce and Management

### Arts

#### 1. B.A with Specialisation in

- Economics
- English
- Psychology

#### 2. M.A with Specialisation in

- Economics
- English
- Psychology

### Interdisciplinary

#### 1. Diploma and Certificate Programmes by

- Centre for Liberal Arts
- Centre for Skill Development
- Department of Accountancy

## 7A. PROGRAMME STRUCTURE FOR COMMERCE ACADEMIC YEAR 2024-25

### F.Y.B.COM. (As per NEP 2020)

Semester I				
Course No.	Type of course	Options	Course Title	Credit
1	Major Elective 1 A (Choose Any 1 to be continued as Major in remaining semesters)	Marketing	Marketing Transformation: 1.0 to 5.0	3
		HRM	Philosophy of HRM	3
		Banking and Finance	Understanding Fundamentals of Banking and Finance	3
		Costing (Finance)	Basics of Financial Statement Analysis	3
		Entrepreneurship	Essentials of Entrepreneurship	3
		Management Accounting* (CMA)	Information Technology and Analytics	3
		Accounting & Finance* (ACCA)	Financial Accounting Part -1	3
		Business Analytics	Excel and Dashboarding for managers	3
2	Elective 1 B (Minor) (Choose any 1 which is different from Major Elective 1 A above) (The course chosen will be continued as a Minor for all the remaining semesters)	Marketing	Marketing Essentials	3
		HRM	Essentials of HRM	3
		Banking and Finance	Financial Literacy and Investment for Beginners	3
		Costing (Finance)*	Fundamentals of Accounting & Use of Tally	3
		Entrepreneurship	Innovation and Entrepreneurship	3
3	IKS Generic	For Regular B.Com Students (Choose Any 1)	Indian Wisdom	3
			Hindi Bhasha Sanskriti Aur Avadharanaen	3
			Understanding Ancient Indian Political System	3
			Ancient Indian Geography	3
		For B.Com Integrated Students ( Selection of the course will be done manually after admission )	Comparative Mythology	3
			Archaeology	3
			Sanskrit	3
4	Maths is Compulsory for all students except for those majoring in HRM/ Management Accounting who will be allotted Computer Applications	Mathematical & Statistical Techniques	Mathematical and Statistical Techniques-1	3
		Computer Applications	Computer Applications- 1	3
5	Compulsory Paper	English	Literature and Human Values -1	3
6	Compulsory Paper	English	Soft Skills Through Literature -1	3
7	Compulsory Paper	Economics	Economic Principles in Practice	3

Semester II				
Course No.	Type of course	Options	Course Title	Credit
1	Major Elective 2 A	Marketing	Decoding Consumer Behaviour and decisionmaking	3
		HRM	Contemporary HRM Practices	3
		Banking and Finance	Introduction to Financial Market and Services	3
		Costing (Finance)	Insights into Business Finance	3
		Entrepreneurship	Sustainability in Business	3
		Management Accounting (CMA)	Financial Reporting	3
		Accounting & Finance (ACCA)	Cost and Management Accounting Part -1	3
		Business Analytics	Python	3
2	Elective 2 B (Minor)	Marketing	Product and Brand Dynamics	3
		HRM	Elements of HRM	3
		Banking and Finance	Fundamentals of Banking – Retail and International	3
		Costing (Finance)	Fundamentals of Cost Accounting	3
		Entrepreneurship	Entrepreneurial mindset	3
3	Open Elective	For Regular B.Com Students(Choose Any 1)	Problem Solving and Decision Making – Paper 1	3
			Navigating Management landscape	
			Computer aur Hindi Bhasha	3
			Politics of Globalization	3
			Shaping Human Mosaic	3
		For B.Com Integrated Students(Selection of the course will be done manually after admission)	Learning to unlearn	3
			Wildlife and Nature	3
			Making of a Global Political Economy	3
4	Compulsory Paper(As allotted in Semester 1)	Mathematical & Statistical Techniques	Mathematical and Statistical Techniques-2	3
		Computer Applications	Computer Applications- 2	3
5	Compulsory Paper	English	Literature and Human Values –2	3
6	Compulsory Paper	English	Soft Skills through Literature –2	3
7	Compulsory Paper	Economics	Microeconomics	3

## S.Y.B.COM. (As per NEP 2020)

Semester III				
Course No.	Type of course	Options	Course Title	Credit
1	Major 3	Marketing	Managing Brands and Building Brand Equity	4
		HRM	HR Planning, Recruitment and Selection	4
		Banking and Finance	Introduction to Financial Institutions in India	4
		Costing (Finance)	Methods & Techniques of Costing	4
		Entrepreneurship	Marketing for Entrepreneurship	4
		Management Accounting (CMA)	Advanced Management Accounting 1	4
		Accounting & Finance (ACCA)	Advanced Financial Accounting	4
		Business Analytics	Machine Learning 1	4
2	Major 4	Marketing	Product Innovation and Development	3
		HRM	Labor Legislation and Compliance	3
		Banking and Finance	The Banking Sector in India	3
		Costing (Finance)	Corporate Finance	3
		Entrepreneurship	Finance in Entrepreneurship	3
		Management Accounting (CMA)	Advanced Financial Reporting 1	3
		Accounting & Finance (ACCA)	Audit	3
		Business Analytics	SQL	3
3	Major 5 (IKS)	Commerce	Legacy of Management Thoughts	2
4	Major 6	Marketing	Mastering the Art of Selling	3
		HRM	Organisational Dynamics	3
		Banking and Finance	Merchant Banking Services	3
		Costing (Finance)	Personal Finance & Taxes	3
		Entrepreneurship	Digitization in Business	3
		Management Accounting (CMA)	Advanced Financial Reporting 2	3
		Accounting & Finance (ACCA)	Cost & Management Accounting – Part 2	3
		Business Analytics	Data Visualisation with Power Bi	3
5	Minor 3	Marketing	Understanding Consumers: Insights and Trend	3
		HRM	Capacity Building through Learning and Development	3
		Banking and Finance	MSME Financing	3
		Costing (Finance)	Basics of Finance	3
		Entrepreneurship	Essentials of Entrepreneurship	3
6	OE(Choose Any 1)	Economics	Macroeconomics	3
		Hindi	Hindi Bhasha aur Media	3
		Political Science	Ideologies and Intersections	3
		Geography	Economic Landscapes and Global Supply Chain	3

Semester IV				
Course No.	Type of course	Options	Course Title	Credit
1	Major 7	Marketing	Optimizing Value Networks in Marketing	4
		HRM	Strategic Human Resource Management	4
		Banking and Finance	Indian Financial Markets	4
		Costing (Finance)	Strategic Cost Management	4
		Entrepreneurship	Costing and Pricing in Entrepreneurship	4
		Management Accounting (CMA)	Advanced Management Accounting 2	4
		Accounting & Finance (ACCA)	Financial Management	4
		Business Analytics	Machine Learning 2	4
2	Major 8	Marketing	Customer Relationship Management	3
		HRM	Strategic Learning and Development for Organizational Impact	3
		Banking and Finance	Apex Financial Institutions	3
		Costing (Finance)	Accounting for Corporate Restructuring	3
		Entrepreneurship	Corporate Regulations	3
		Management Accounting (CMA)	Advanced Financial Reporting 3	3
		Accounting & Finance (ACCA)	Advanced Management Accounting - Part 1	3
		Business Analytics	Big Data	3
3	Major 9	Marketing	Digital and Social Media Marketing	3
		HRM	Compensation and Performance Management	3
		Banking	Behavioural Finance	2
		Banking and Finance	Analysis & Interpretation of Financial Statements (Advanced)	3
		Costing (Finance)	Supply chain Management and Operations	3
		Entrepreneurship	Managing Performance 2	3
		Management Accounting (CMA)	Governance & Ethics SBL-1	3
		Accounting & Finance (ACCA)	Consumer Analytics	2
4	Major 10	Marketing	Sustainable Innovation and Marketing	2
		HRM	Diversity, Equity and Inclusion	2
		Banking and Finance	Fintech and Digital Banking	3
		Costing (Finance)	Statistical Analysis of Financial data	2
		Entrepreneurship	Production Planning	2
		Management Accounting (CMA)	Financial Research & Analysis	2
		Accounting & Finance (ACCA)	Advanced Management Accounting - Part 2	2
		Business Analytics	Google Analytics	3
5	Minor 4	Marketing	Marketing Research and Analysis	3
		HRM	Optimizing Performance for Success	3
		Banking and Finance	Indian Financial Markets and Products	3
		Costing (Finance)	Personal Finance & Taxes	3
		Entrepreneurship	Creativity and Innovation	3
6	OE	Economics		3
		Hindi	Hindi Vigyapan Lekhan	3
		Political Science	Demystifying Indian Politics	3
		Geography	Cultural Landscapes and Commercial Implications	3

**T.Y.B.COM**

Sr. No.	SUBJECT / COURSE	SEMESTER – 5 (Course Title)	SEMESTER – 6 (Course Title)
1	Accountancy	Advanced Accounting – I	Advanced Accounting – 2
2	Economics	International Economics Trade, Theory and Policy	Indian Economy: Performance and Policies
3	Business Taxation	Income Tax – Paper I	Indirect Taxes – Paper 2
4	Mercantile Law	Foundation of Mercantile Law – I	Allied Concepts in Mercantile Law – II
<b>Note: Specialization Subject chosen in S.Y.B.Com. will continue in T.Y.B.Com.</b>			
5	Cost Accounting	Techniques of Costing – Spl. Paper V	Strategic Cost Management – Spl. Paper VII
		Application of Costing – Spl. Paper VI	Recent Trends in Costing – Spl. Paper VIII
6	Banking & Financial Systems	Legal Aspects of Banking – Spl. Paper V	Indian Banking Sector: Trends and Performance – Spl. Paper VII
		Indian Monetary and Financial System – Spl. Paper VI	International Finance – Spl. Paper VIII
7	Entrepreneurship	Creating of New Venture – Spl. Paper V	Dimensions of Entrepreneurship – Spl. VII
		Financial Management for New Ventures – Spl. Paper VI	Enterprise and Strategy – Spl. Paper VIII
8	Marketing Management	Marketing Environment – Spl. Paper V	Integrated Marketing Communication – Spl. Paper VII
		Managing Value Networks – Spl. Paper VI	Marketing in Global Context – Spl. Paper VIII
9	Human Resource Management	Strategic Human Resource Management – Spl. Paper V	Compensation Management and Performance Management – Spl. Paper VII
		Labour Laws – Spl. Paper VI	Human Resource Accounting & Audit – Spl. Paper VIII
10	Accounting and Finance (Integrated ACCA)	Strategic Business Management SBL Part 2	Advanced International Financial Management AFM
		Advanced Financial Reporting SBR	Advanced Performance Evaluations and Management



**T.Y. B. Com for the Integrated CIMA Programme**  
**(B. Com with SPECIALISATION IN MANAGEMENT ACCOUNTING)**

<b>SEMESTER- 5</b>	<b>SEMESTER- 6</b>
1. International Economics and Trade Relations	1. Indian Economy – Issues, Prospects and Policy Environment
2. Income Tax – Paper 1	2. Income Tax – Paper 2
3. Foundation of Mercantile Law – I	3. Allied Concepts in Mercantile Law –II
4.Strategic Management –1(E3a)	4.Strategic Management –2(E3b)
5.Risk Management –1(P3a)	5.Risk Management –2(P3b)
6. Financial Strategy –1 (F3a)	6. Financial Strategy –2 (F3b)

## M. COM. As per NEP 2020

SEM	Type	Course Titles	Credits
1	Core	Research Methodology	4
1	Core	Business Networking & Negotiations	4
1	Electives- Finance	Micro Finance & Entrepreneurship	4
1	Electives- Finance	Governance and Legal Framework for Finance	4
1	Elective- BTM	Innovation & Disruption Management	4
1	Elective- BTM	Enterprise Building	4
1	Core -Finance	Strategic Financial Management	4
1	Core -Finance	Corporate Finance	4
1	Core - BTM	Digital Transformation and Business Strategy	4
1	Core - BTM	Introduction to Cloud & Big Data	4
2	Core	Fintech	4
2	Electives- Finance	Behavioural Finance	4
2	Electives- Finance	Risk Management	4
2	Elective- BTM	Digital Governance	4
2	Elective- BTM	Workforce planning and talent management	4
2	Core -Finance	Stock Markets: Fundamental & Technical Analysis	4
2	Core -Finance	Mergers, Acquisitions and Corporate Restructuring	4
2	Core-BTM	Building Global Brands in Digital Age	4
2	Core-BTM	Sustainable Operations and Supply Chain Management	4
2	Core	Internship	4
3	Core	Investment and Portfolio Management	4
3	Core- Finance	Compliances in Business Finance	4
3	Core- Finance	Derivatives, Commodities ,Futures & Options	4
3	Core-BTM	Strategic Decision Making	4
3	Core-BTM	Design Thinking	4
3	Electives-Finance	Perspectives Beyond Money	4
3	Electives-Finance	Fixed Income securities	4
3	Electives- BTM	E-Retailing	4
3	Electives- BTM	Entrepreneurship in emerging markets	4
3	Core	Research Project	4
4	Core	Business Leadership and Change Management	4
4	Core-Finance	Individual & Corporate Tax planning	4
4	Core-Finance	International Finance	4
4	Core-BTM	Rethinking Business Today & Tomorrow	4
4	Core-BTM	Luxury, Fashion and Lifestyle	4
4	Electives-Finance	Financial Frauds	2
4	Electives-Finance	Financial Modelling	2
4	Electives-BTM	Leveraging Social Media for Business	2
4	Electives-BTM	Navigating Corporate Crisis in Tech Landscape	2
4	Core	Research Project	6
<b>Total</b>			<b>80</b>

## 7B. PROGRAMME STRUCTURE FOR ARTS ACADEMIC YEAR 2024-25

### F.Y.B.A (As per NEP 2020)

Semester I				
Course No.	Type of course	Name of Dept.	Course Title	Credit
1	Major Elective 1 A (Choose Any 1 To be continued as Major in remaining semesters)	English	An Introduction to Literature 1	3
		Economics	Foundations of Economics	3
		Psychology	Foundation of Psychology-1	3
2	Elective 1 B (Minor) (Choose any 1 which is different from Major Elective 1 above) The subject chosen will remain same for the remaining semesters* (The course chosen will be continued as a Minor for 2nd year)	English	Literature and Human Values 1	3
		Economics	Building Blocks of Economics	3
		Psychology	Cyber psychology	3
3	IKS Generic (Choose Any 1)	Commerce	Indian Wisdom	3
		Hindi	Hindi Bhasha Sanskriti aur Avadharanaen	3
		Geography	Ancient Indian Geography	3
		Political Science	Understanding Ancient Indian Political System	3
4	Compulsory Paper (Students who had studied French in Class 12th have to opt for Hindi only.)	Hindi	Hindi Bhasha Sahitya Aur Film Samiksha	3
		French	French for Beginners 1	3
5	Compulsory Paper	English	Literature and Soft Skills 1	3
6	Compulsory Paper	Political Science	Introduction to basic concepts in Political Science.	3
7	Compulsory Paper	Geography	Fundamentals of Physical Geography I	3
Semester II				
Sr. No.	Type of course	Name of Dept.	Course Title	Credits
1	Major Elective 2 A	English	An Introduction to Literature 2	3
		Economics	Foundations of Banking and Finance	3
		Psychology	Foundation of Psychology-2	3
2	Elective 2 B (Minor)	English	Literature and Human Values 2	3
		Economics	Exploring Banking and Finance	3
		Psychology	Emotional Intelligence	3
3	Open Electives (Choose Any 1 out of 5 courses)	Commerce	Problem Solving and Decision Making - Paper 1	3
			Navigating Management Landscape	
		Hindi	Computer aur Hindi Bhasha	3
		Geography	Shaping Human Mosaic	3
		Political Science	Politics of Globalization	3
4	Compulsory Paper	Hindi	Hindi Gadya Padya Aur Vividh Aayam	3
		French	French for Beginners 2	3
5	Compulsory Paper	Political Science	Introduction to World Politics	3
6	Compulsory Paper	English	Literature and Soft Skills 2	3
7	Compulsory Paper	Geography	Fundamentals of Physical Geography II	3

### S.Y.B.A (As per NEP 2020)

Semester III				
Course No.	Type of course	Name of Dept.	Course Title	Credit
1	Major 3	English	Renaissance Literature	4
		Economics	Microeconomics: Principles and Applications	4
		Psychology	Developmental Psychology	4
2	Major 4	English	Neoclassical Literature	3
		Economics	Development Economics	3
		Psychology	Psychological Testing	3
3	Major 5	English	Neoclassical Literature	3
		Economics	Development Economics	3
		Psychology	Psychological Testing	3
4	Major 6 (IKS)	English	Indian Classical Literature	2
		Economics	History of Indian Economic Thought	2
		Psychology	Introduction to Indian Psychology	2
5	Minor 3	English	Literature and Soft Skills 1	3
		Economics	Introduction to basic concepts in Political Science.	3
		Psychology	Fundamentals of Physical Geography I	3
6	Open Electives (Choose Any 1)	Hindi	Hindi Kahani aur Ekanki	3
		Geography	Global Resource Dynamics	3
		Political Science	Ideologies and the Modern World	3
Semester II				
Sr. No.	Type of course	Name of Dept.	Course Title	Credits
1	Major 7	English	Romantic Literature	4
		Economics	Macroeconomics: Analysis and Applications	4
		Psychology	Research Methodology	4
2	Major 8	English	Victorian Literature	3
		Economics	Indian Banking Sector and Financial Markets	3
		Psychology	Abnormal Psychology	3
3	Major 9	English	Literary Theory and Criticism	3
		Economics	Applied Industrial Economics	3
		Psychology	Social Psychology II	3
4	Major 10	English	Introduction to Syntax and Semantics	2
		Economics	MS Excel Tool for Economics	2
		Psychology	Field Project	2
5	Minor 4	English	Professional English	3
		Economics	Dynamics of Indian Banking and Financial Markets	3
		Psychology	Capstan Project/ Action research	3
6	Open Electives	Hindi	Hindi Sarajanatmak Lekhan	3
		Geography	Geoeconomics-Navigating Global Power Plays	3
		Political Science	India's Evolving Polity	3

### T.Y.B.A (As per NEP 2020)

SUBJECT / COURSE	SEMESTER-5 Course Title	SEMESTER-6 Course Title
<b>GROUP "A" (Compulsory)</b>		
Compulsory English	Reflections Through Literature 1	Reflections Through Literature 2
<b>GROUP "B" (Student must choose any 3 subjects of the following; *of which one must be of specialization)</b>		
*Economics (General)	Contemporary Issues in Social Sector	Indian Economy: Policies and Prospects
*English (General)	Indian Literature	Literature of Protest
*Psychology (General)	Organizational Behaviour (OB)	Organizational Development (OD)
Political Science	Public Administration and Public Policy	Political Thinkers : Indian and Western
Geography	Disaster Management	Anthropocene- Urbanization and Environment
Hindi	Sahityik Nibandha Aur Vyakran	Kayva Natak (Gatha Kurukshetra ki) Aur Vyakran
<b>GROUP "C" (Student must choose any 1 Specialization. Specialization subject chosen in S.Y.B.A. will continue in T.Y.B.A.)</b>		
Economics	International Trade Theory and Policy	History of Economic Thought
	Application of Mathematics for Economic Analysis	Applications of Statistics for Economic Analysis
English	Literature of the Victorian Period	Literature of the Modern Period
	Study of Language	Theory of Criticism 2
Psychology	Experimental Psychology & Psychological Testing	Research Methodology
	Experimental Psychology - Practical	Psychological testing (Practical – which will also include group testing project)

### MA ECONOMICS (As per NEP 2020)

Sr. No.	SEM	Type	Course Title	Credits
1	1	Core	Applied Microeconomics	4
2	1	Core	Mathematical Methods for Economic Analysis	4
3	1	Electives	Transformation of India as a Global Economic Power	4
4	1	Electives	Commercial Banking in India: Performance and Policy Environment	4
5	1	Core	Economics of Health and Education	4
6	1	Core	Research Methodology	4
7	2	Core	Applied Macroeconomics	4
8	2	Core	Statistical Methods for Economic Analysis	4
9	2	Electives	Climate Change and Environmental Challenges	4
10	2	Electives	Agricultural Economics	4
11	2	Core	Behavioural and Experiential Economics	4
12	2	Core	Internship	4
13	3	Core	Dynamics of Economic Growth and Development	4
14	3	Core	Applied Econometrics	4
15	3	Core	Global Political Economy: Implications on Trade and Policies	4
16	3	Electives	Changing Paradigms in the World of Finance	4
17	3	Electives	Economics of Gender	4
18	3	Core	Research Project	4
19	4	Core	Application of Software Training Tools for Research	4
20	4	Core	Rationale for Public Finance and Policies	4
21	4	Core	Industrial Economics	4
22	4	Electives	Economics of Population Dynamics	4
23	4	Electives	Urban Economics	2
24	4	Core	Research Project	6
<b>Total</b>				<b>80</b>



### MA ENGLISH (As per NEP 2020)

SR.NO.	SEM	Type	2023-25(under NEP 2020)	Credits
1	1	Core	Literature of the Renaissance Period	4
2	1	Core	Literature of the Neo-Classical Period	4
3	1	Electives	Indian Literature in English	4
4	1	Electives	Post -Colonial Literature	4
5	1	Core	The Study of English Language	4
6	1	Core	Research Methodology	4
7	2	Core	Literary Theory and Criticism -1	4
8	2	Core	Literature of the Modern and Post Modern Period	4
9	2	Electives	Literature, Gender and Society	4
10	2	Electives	Literature and Travel	4
11	2	Core	Literature of the Romantic and Victorian Period	4
12	2	Core	Internship	4
13	3	Core	Literary Theory and Criticism 2	4
14	3	Core	American Literature	4
15	3	Core	Introduction to Film Studies	4
16	3	Electives	Comparative Literature	4
17	3	Electives	Literature in Translation	4
18	3	Core	Research Project	4
19	4	Core	Literature and Ecology	4
20	4	Core	Introduction to Popular Literature and Cultural Studies	4
21	4	Core	Alternative Literature - Dalit Literature	4
22	4	Electives	Academic Writing	2
23	4	Electives	Creative Writing	2
24	4	Core	Research Project	6
<b>Total</b>				<b>80</b>

### MA PSYCHOLOGY (As per NEP 2020)

SR.NO.	SEM	Type	2023-25(under NEP 2020)	Credits
1	1	Core	Statistics	4
2	1	Core	Psychology Practical- 1	4
3	1	Electives	Introduction to Industrial and Organizational Psychology I/O Psychology	4
4	1	Electives	Research Proposal writing (Project)	4
5	1	Core	Cognitive Psychology	4
6	1	Core	Research Methodology	4
7	2	Core	Personality	4
8	2	Core	Psychology Practical- II	4
9	2	Electives	Psychology of aging	4
10	2	Electives	Motivation & Emotion	4
11	2	Core	Qualitative Research Methods	4
12	2	Core	Research Methodology - Practicum/ Internship	4
13	3	Core	Neuropsychology	4
14	3	Core	Cross cultural Psychology	4
15	3	Core	Work place wellbeing and sustainability	4
16	3	Electives (Clinical / Industrial/ Counseling)	Psychopathology-1/ HRM/ Counseling Process	4
17	3	Elective (Clinical/ Industrial/ Counseling)	Psychodiagnostic/Personnel/ Counseling skills and approaches	4
18	3	Core	Research Project	4
19	4	Core	Health Psychology	4
20	4	Core	Legal Perspectives in Psychology	4
21	4	Core	Peace and Conflict management	4
22	4	Electives	OB/ Psychotherapy/ Areas of Counseling	2
23	4	Electives	OD/ Guidance and Career Counseling/ Psychopathology -2	2
24	4	Core	Research Project	6
Total				80

## **8. B.COM WITH SPECIALIZATION IN ACCOUNTING AND FINANCE**

### **ACCA (The Association of Chartered Certified Accountants):**

ACCA is a global body for professional accountants. They aim to offer business relevant qualifications to people around the world seeking a rewarding career in accountancy, finance and management. They support members and students from over 170 countries. ACCA has statutory recognition in the U.K., Ireland and European Union and many other countries. ACCA members can practice as public accountants in over 70 countries. ACCA trained personnel have a deep knowledge and understanding of IFRS which is increasingly relevant in India, as India moves forward from local IAS (Indian Accounting Standards) to IFRS (International Financial Reporting Standards). Please visit the following website for additional information on ACCA and its professional certification Program [www.accaglobal.com](http://www.accaglobal.com)

### **ACCA and Symbiosis College of Arts and Commerce:**

We are very proud to mention that ACCA signed a Memorandum of Understanding (MOU) with Symbiosis College of Arts and Commerce in August 2013 and since then Symbiosis has had the privilege of being a university partner of ACCA. More than 500 students have enrolled with us till date and some of our students have also achieved India Ranks & World Ranks.

### **Integration of ACCA with BCOM**

As a natural progression, the College has integrated the ACCA Program with the regular B. Com Program, from the academic year 2018-19. This Integrated Program will lead to a degree of B.COM with specialization in ACCOUNTING AND FINANCE.

### **Meaning of Integration of ACCA with B. Com:**

ACCA Certification consists of 13 papers. All these 13 papers have been included in the B. Com syllabus over 3 years and they will have to be pursued in the given order.

Out of these 13 papers, students get exemption for first 9 papers i.e. ACCA will accept evaluations made and grades given by the College for ACCA qualification. This means students will not be appearing for the ACCA Professional examination conducted by ACCA for these 9 papers. They would only appear for the College exams for these papers.

Remaining 4 papers are integrated in the 3rd year of B.Com. The student will have to appear for two exams for these 4 papers viz. College examination for B. Com Degree and ACCA examinations for ACCA qualification.

College examinations are conducted twice a year i.e. in October and in April. However, ACCA conducts its examination 4 times a year i.e. one attempt per quarter.

As stated earlier the student will be required to appear for the ACCA examinations for the remaining 4 papers, to obtain the ACCA professional qualification and will have to pay exam fees directly to ACCA, at the time of enrolling for the examination. Exam fees for these 4 papers are not included in the college fees.

**Following are the benefits to students by opting for this Program:**

1. Degree in B. Com with specialization in Accounting and Finance
2. Exemption of 9 papers towards acquiring Professional Certification of ACCA
3. A discounted registration fees of ACCA will be applicable
4. Waiver of annual subscription fees for the first year
5. Waiver of exemption fees for the first 9 papers
6. Electronic copy of ACCA learning material

Annual subscription for second year onwards and ACCA examination fees for the last 4 papers are not included in the college fees and will have to be paid by the student directly to ACCA.

**Admission procedure for Students:**

1. An Indian student will qualify for the ACCA integration Programme only after fulfilling the merit criteria for the regular B. Com Program. This process will commence only after the declaration of 12th Standard results. All details of the admission process will be displayed on the College Website.
2. NRI and Foreign students need to get their documents scanned and apply to the International Office of Symbiosis Centre for International Education (SCIE) after the 12th standard results.
3. Once a student in his first year opts for B. Com with SPECIALISATION IN ACCOUNTING AND FINANCE (Integrated Program) he/she will not be allowed to change/ opt out of the specialization. This means he/she will have to complete all three years of his/her graduation with SPECIALISATION IN ACCOUNTING AND FINANCE.
4. Any student previously registered with ACCA, for any of the ACCA programs is eligible for the exemptions, only after the payment of exemption fees to ACCA.

## 9. B.COM WITH SPECIALIZATION IN MANAGEMENT ACCOUNTING (NEP 2024-25)

### IMA (The Institute of Management Accountants USA)

is one of the largest and most respected associations focused exclusively on advancing the management accounting profession. Globally, IMA supports the profession through research, the CMA® (Certified Management Accountant), certification program along with other certification programs (CSCA and FMAA), continuing education, networking, and advocacy of the highest ethical business practices. Twice named Professional Body of the Year by The Accountant/International Accounting Bulletin, IMA has a global network of about 140,000 members in 150 countries and 350 professional and student chapters. Headquartered in Montvale, N.J., USA, IMA provides localized services through its six global regions: The Americas, China, Europe, Middle East/North Africa, India, and Asia Pacific. For more information about IMA, please visit [www.imanet.org](http://www.imanet.org).

### IMA and Symbiosis College of Arts and Commerce

We are very proud to mention that Symbiosis College signed a Memorandum of Understanding (MOU) and we now have the privilege of being a university partner of IMA. IMA offers Certified Management Accountant CMA the professional certification and the new MOU allows us to Integrate CMA program with our B.COM program. This will commence in the academic year 2024-2025 and it will lead to a degree of B.COM with specialization in MANAGEMENT ACCOUNTING

### Integration of CMA with BCOM

The professional CMA Certification Programme consists of 2 Parts:

- Part 1: Financial Planning, Performance, and Analytics
- Part 2: Strategic Financial Management

Part 1: Financial Planning, Performance, and Analytics	Part 2: Strategic Financial Management
15% External Financial Reporting Decisions	20% Financial Statement Analysis
20% Planning, Budgeting, and Forecasting	20% Corporate Finance
20% Performance Management	25% Decision Analysis
15% Cost Management	10% Risk Management
15% Internal Controls	10% Investment Decisions
15% Technology and Analytics	15% Professional Ethics

**Source:**

[About CMA Certification: Accounting Certification | IMA \(imanet.org\)](https://www.imanet.org/about-cma-certification-accounting-certification)

Also each part has a professional exam of 4 hours which includes 100 multiple choice questions and two, 30 minute essays. Please refer to the following link for the further details on the CMA professional Exam.

**CMA Handbook 3132024.pdf**

As mentioned above the CMA Certification consists of 12 papers. All these 12 papers have been included in the B. Com syllabus over 3 years and they will have to be pursued in the given order. The student is expected to appear for all the college exams to earn B.Com with specialisation in Management Accounting.

**Benefits to students by opting for this Program**

Degree in B. Com with specialization in Management Accounting if he clears all papers of the college.

The US CMA is awarded by IMA (Institute of Management Accountants), USA, if the student clears the professional level exams of part 1 & 2.

Digital version of the relevant Learning Materials to the students enrolled for B. Com with US CMA.

**Fees**

Professional exam fees for Part 1 & 2 shall be paid by students to IMA directly.

Fees paid to college are inclusive of GST and includes the following:

- CMA Entrance Fees + GST
- IMA – Professional Membership

**Admission procedure for Students:**

1. An Indian student will qualify for the CMA integration Programme only after fulfilling the merit criteria for the regular B. Com Program. This process will commence only after the declaration of 12th Standard results. All details of the admission process will be displayed on the College Website.
2. NRI and Foreign students need to get their documents scanned and apply to the International Office of Symbiosis Centre for International Education (SCIE) after the 12th standard results.
3. Once a student in his first year opts for B. Com with SPECIALISATION IN MANAGEMENT ACCOUNTING (Integrated Program) he/she will not be allowed to change/ opt out of the specialization. This means he/she will have to complete all three years of his/her graduation with SPECIALISATION IN A MANAGEMENT ACCOUNTING.

## **10 B. COM WITH BUSINESS ANALYTICS**

To cope up with the challenges posed by Industry 4.0, Symbiosis College of Arts and Commerce is offering a new specialisation i. e B. Com with Business Analytics from the Academic Year 2022-23. This programme is in association with the Institute of Analytics (IoA). The IoA is a professional body for Analytics and Data Science professionals in the UK.

Business analytics as a specialisation aims to introduce students to big data and immerse them in analytics for business applications. Students who will graduate from this program are expected to have developed skills to describe and predict business situations, and make informed business decisions based on data.

Though the need for manpower with business analytics skills has been increasing at an exponential rate, the supply is low as of now. In an increasingly competitive and interconnected world, companies prefer candidates with the ability not just to crunch numbers but also to understand the data and use it for making strategic decisions. This will help to leverage performance and to deal with fast paced changing business scenarios. Therefore, the employment opportunities for students who possess these skills are immense.

### **Procedure for seeking admission**

An independent merit list for this specialisation will be published based on the marks obtained in 12th Std. examination.

### **Exit Rules**

Once admitted, student cannot change the programme in between.

### **Programme details**

Credits- The total credits need to be obtained is 132 in three years.

### **Structure of the Programme**

The students will study total 20 papers in 6 semesters (Three years) related to Business Analytics along with the other papers of Commerce stream.

- B. Com with Business Analytics gives students a chance to have a career with a global appeal.
- B. Com with Business Analytics will make students credible enough to stand out in the arena of analytics and showcase them as someone capable to work as a Business Analyst.
- Get job opportunities in Statistics, Computer Science, Analytics and Marketing Research.
- This program will enable the students to handle huge datasets with skills to understand technologies and separate low value and high value data for analysis.

### **Official website details**

Link for the official website of Institute of Analytics (IoA, UK), is as follows:

**<https://www.ioaglobal.org/>**

## **11A. SYMBIOSIS CENTRE FOR LIBERAL ARTS (SCLA)**

### **Symbiosis Centre for Liberal Arts: Think, Evolve and Express**

Symbiosis Centre for Liberal Arts was established in July 2006 as an initiative of the Symbiosis College of Arts and Commerce. A Liberal Arts education involves a focus study in the Liberal Arts disciplines (Humanities, Social Sciences, Language and Literature and Performing Arts) with the aim of developing the ability to question and think critically. The entire Liberal Arts program rests on the foundation of healthy debate and hampered discussion and free enquiry. Teaching students what to think is comparatively easy. Helping them to learn how to think is quite another matter. It is an opportunity to learn and reflect in an environment free from most of the limitations of rigid academic structures.

### **Essence of SCLA Courses**

The approach to teaching and learning at the Liberal Arts Centre aims to develop the students from all angles. It is a wholesome program which takes care of intellect, emotions and ethics. The thirst for knowledge and understanding of the student is enhanced in classroom sessions through various methods.

The learning methodology includes interactive Seminars, outdoor sessions, group discussions, team learning through projects and assignments, art, music self-learning through library reference and internships, audio-visual, guest lectures and workshops.

The Centre offers a Diploma and a Certificate program. Students have a wide choice of courses to choose from. This course can be done along with graduation. To be eligible for a diploma or a certificate course, a student is required to pass minimum 12th Std. There is no age bar.

A diploma is awarded after the successful completion of six courses. Of these six courses, the student must choose at least one from each stream in order to qualify for the diploma. This is to ensure that students get a 360° holistic perspective.

A diploma course has 18 credits. A diploma transcript will not be given to the student if he/she fails in one subject or more. It will be converted into a certificate.

A certificate course is awarded after the successful completion of any one course or more. This is ideal for the students who do not have the time to enroll for the entire diploma or are interested in only selected courses. The Centre also provides various Cultural and Academic Foreign Exchange Programmes to the Students.

A certificate course has 03 credits.



## **List of the Courses under SCLA HUMANITIES AND SOCIAL SCIENCES**

- HS01: 20th Century: Bloodiest Century in Human History (History)
- HS02: Advertising & Contemporary Culture (Media/Culture Studies)
- HS03: Comparative Mythology (Mythology)
- HS04: Sports Psychology
- HS05: Basic Logic
- HS06: Cyber Law (Law)
- HS07: Philosophy of Entertainment
- HS08: Mentioning Unmentionables (Psychology)
- HS09: The Living Past: Comprehending India (History)
- HS10: Unlock Your Mind: Intelligent Reading & Critical Thinking
- HS11: Legal Awareness
- HS12: Learning to Unlearn
- HS13: Film Studies
- HS14: Indian and Global Corporate Sector
- HS15: Unearthing Peer Therapy
- HS16: Problem Solving and Decision-Making Skills
- HS17: Introduction to Behavioural, Identity and Gender Economics
- HS18: Contemporary World Politics
- HS19: Bollywood Music/ India
- HS20: Intellectual Property Rights
- HS21: Religion Indica: Indian Religions and Perspective
- HS22: Making of a Global Political Economy
- HS23: Contemporary and Every Day Economic Issues
- HS24: Human Rights Law: The Tussle between Practice and Theory
- HS25: Archaeology: Decoding the Past
- HS26: Inspired Living
- HS27: Greek Mythology
- HS28: Contextual Reflections in International Relations
- HS29: Value Education
- HS30: Soft Skills & Personality Development
- HS31: Non-Verbal Communication
- HS32: Do Androids Dream of Electric Sheep
- HS33: Archaeological Mysteries
- HS34: lesser-known aspects of the Harappans

## **LITERATURE AND LANGUAGE**

- LL01: Advanced Creative Writing (Creative Writing)
- LL02: Cutting Edge Communication (Communication Studies)
- LL03: Literature and Gender
- LL04: Appreciating Theatre
- LL05: Public Speaking
- LL06: Literary Lust (Literature and Censorship)

- LL07.Dissolve the Boundaries
- LL08.The World of Shakespeare
- LL09.French (Beginners)
- LL10.Literature and the Supernatural
- LL11.German (Beginners)
- LL12.LGBTQIA
- LL13.Sanskrit
- LL14. Text to Screen
- LL15: Changing forms from textual to audio visual
- LL16: Japanese (Beginners)
- LL17: The Demon Haunted World
- LL18: Clipped Wings Yet Soaring High-Censorship & Creativity

## SCIENCES

- SC01: Science and Sustainable Development
- SC02:Environmental Outdoor Studies
- SC03: Bio-Cultural Diversity and Sustainability
- SC04: Health and Wellness Management
- SC05: Wildlife Biology
- SC06: Yoga: Theory and practice
- SC07: Photoshop
- SC09: Anthropology

## PERFORMING ARTS

- PA01: Dance (Contemporary, Salsa)
- PA02: Drumming (West African Drumming Module)
- PA03:Music and Poetry
- PA04:Photography
- PA05:Strings and Music (Guitar)
- PA06:The Paint Basket (Basic Painting)
- PA07: Solo Performances



**Glimpses of Activities Conducted**

## 11B. CENTRE FOR INTERNATIONAL INITIATIVES

The dream of our founder director Dr. S.B. Mujumdar has been Vasudhaiva Kutumbakkam. Therefore, International Initiatives has always been encouraged at the Symbiosis College of Arts & Commerce since its inception.

With this mandate before us, we at Symbiosis believe that International Initiatives will give exposure to our faculty and students to look at education from a global perspective. It will expose them to international educational practices, methodology and pedagogy along with knowledge of varied courses. It will help international students and faculty to bring their own global experiences, to Symbiosis while enjoying the many benefits that Symbiosis education has to offer. This has become easier since the college went in for autonomy from the academic year 2012 onwards. Autonomy gives us greater freedom in terms of designing curriculum from a global perspective, offering courses that appeal to foreign students, arrange for faculty and student exchange programs as also granting of credits.

Since 2019, encouragement was given not just to outbound programs but also to inbound programs.

Following are some of the activities that our students & teachers have participated in over the past few years

### OUTBOUND

- Memorandum of Understandings signed with
  1. Kedge Business School, France
  2. Kutztown University, USA
  3. Westchester University, USA
  4. Synergy International, Moscow
  5. Akron University, USA
- Seamless admission to Master's Programs in Finance, International Trade & Logistics, International Business, Sustainable Finance, Literature & Psychology at
  6. Kedge Business School, France
  7. Kutztown University, USA
  8. Indiana University of Pennsylvania, USA
- Seamless admission to Masters Programs in Luxury Brand Management, Artificial Intelligence, and Event management etc. at Normandy Business School, France (in-process)
- ACCA Integrated Program leading to a degree of BCOM with specialization in Accounting & Finance (College has consistently had world rank holders every year since introducing ACCA)
- Student Semester Exchange programme
- Faculty Exchange Programme
- Cultural Exchange Programmes

- Faculty conducting week long sessions at International Seminars abroad
- International conferences organized on campus with eminent speakers from abroad

## INBOUND

- GRIP Scholarship Japan: Three students were awarded scholarship from the Ministry of Education, Culture, Sports, Science and Technology, Japan. The students visited Japan as part of the program between 29th Feb, 2024 to 10 March, 2024.
- IPILM-fourth cycle(Winter 2023-24) theme of joint collaborative course was Artificial Intelligence in the context of Climate Change, The Ukraine War, Digital Rights, Cross Language Communication, Finance and Digital Media Arts. Six institutions participated from Germany, India, Bosnia-Herzegovina, USA, Austria and Poland.
- Master Class on Digital Marketing and Entrepreneurship & Innovation organized in collaboration with International Skill Development Corporation (ISDC).
- BUDDY's PROGRAMME under-E- Study India Program for Japanese students from Chiba & Gunma University participated which was organized by Symbiosis Centre for International Education
- A joint collaborative research work was undertaken by our students with the students of Emile Zola College in Aix En Provence, France during February, 2024 and March 2024.
- Campus France, Head (Pune, Region) Ms. Rini Abraham visited the campus to interact with students on opportunities of higher education in France on 29th January, 2024.
- Community Outreach programs by foreign students' hand in hand with Indian students



**GRIP Program 2024**

## **11C. CENTRE FOR SKILL DEVELOPMENT**

**“The Future belongs to those who Learn more Skills and Combine them in a more Creative Ways.”**

– Robert Greene

The Symbiosis Centre for Skill Development is dedicated to equipping youth and other stakeholders with the necessary knowledge, aptitude, and applied skills required for today's job market. This Multi-Skill Development Centre focuses on addressing the divide between industry needs and academic offerings by developing advanced skills that ensure students are both knowledgeable and employable. The Centre's mission extends beyond mere education, aiming to cultivate a diverse set of competencies that prepare individuals for various professional environments.

The Centre places a strong emphasis on nurturing both domain-specific skills and essential soft skills. Domain-specific skills refer to the technical and specialized knowledge required in particular fields, such as information technology, engineering, hospitality, marketing, and event management. These skills are critical for performing job-specific tasks efficiently and effectively. By providing targeted training in these areas, Centre ensures that students gain the expertise needed to excel in their chosen professions.

In addition to technical skills, the Centre for Skill Development prioritizes the cultivation of soft skills. Soft skills, such as communication, teamwork, problem-solving, and adaptability, are essential for navigating the modern workplace. These skills complement technical abilities and are crucial for career advancement and professional success. Through its programs, the Centre aims to develop well-rounded individuals who can thrive in diverse work environments.

### **Skilling Outcomes:**

- Creating Enabling environment to meet diverse market requirements.
- Students are well versed with Soft, Doman Specific and Critical skills
- Bridging the gap between industry and academia
- Integrating skill development component into higher education.

### **Certificate Courses offered by the Centre: (2 credits)**

**The Students will be awarded with Course Completion Certificate on Successful Completion of 30 hours Course.**

## **MS EXCEL**

Learn the fundamentals of Excel, including data entry, basic formulas, and formatting. Progress to intermediate skills like pivot tables, data analysis, and financial functions crucial for commerce applications. Advance your proficiency with advanced lookup functions and formulas, automation tools for strategic decision-making.

## **Data Analysis and Visualization with Power BI**

Students will learn the comprehensive functionality of Power BI, including its history, purpose, and key features. They'll delve into data loading and transformation using Power Query, creating basic data models with relationships and DAX calculations. Advanced topics include intricate data transformations, designing compelling visualizations, and leveraging collaboration features in Power BI Service

## **The Leadership and Management Skills Course**

The Leadership and Management Skills Course aims at introducing students to various leadership models and understand/assess their skills, strengths and abilities that affect their own leadership style and can create their leadership vision.

## **The 'Professional Skills' course**

The 'Professional Skills' course takes the students on a journey beyond their college life. With the aim of equipping them for their careers, this course teaches them crucial skills such as Effective Business Communication, Group Discussions, Personal Interviews, Presentation Skills, Conflict Resolution and so much more.

## **Smart Investor Program**

Smart Investor Program helps students to understand the key concepts of the Finance market enabling them to make well informed financial decisions just not for Wealth Creation but also for Wealth Preservation

## **Effective Communication Skills**

This course focuses on developing essential communication skills for students. Topics include verbal and nonverbal communication, active listening, persuasive communication, intercultural communication, and professional etiquette.

## **Learning communication skills**

Learning Communication explores theories and practices related to communication in educational settings. Topics include communication strategies for fostering effective classroom communication, communication in student-teacher interactions, and utilizing technology for educational communication.



## **Digital Marketing**

A course to tell people about the different aspects of Digital Marketing through a theoretical and practical approach. Our digital marketing course offers comprehensive training in SEO, SEM, social media marketing, and analytics. It integrates AI and data analytics to keep pace with industry trends.

## **Setting & Achieving Goals**

This course aims to unlock the power to shape your destiny while refining your aspirations, ensuring clarity and fulfilment at every step. It assists you in exploring the boundless horizons of your potential, forging a path imbued with resilience and tenacity. Designed to release the wavering mind from the burden of unfulfilled dreams by transforming them into reality.

## **Art of Negotiation**

Uncover the intricacies of conflicts, from the smallest disputes to large-scale issues. Gain the ability to navigate negotiations and communications effectively. Develop impeccable communication skills, understanding how gender, culture, persuasion, perception, and power play roles in resolving conflicts, empowering you to negotiate your way through life's challenges effortlessly.

## **Campus to Corporate**

Campus to Corporate course aims to empower the students to understand the process of becoming a part of the workforce and as well as guide them to have a seamless transition from College life to corporate life.

### **Corporate Experiential Learning (CEL)**

This course enables student to be future ready. The Course unleashes the spark of curiosity and creativity and gives them platform to be future leaders and managers.

## **Guest lectures and Workshops**

The Guest lectures and workshops are organised on a regular basis, these sessions aim at bringing together industry experts, Corporate Trainers, Professionals, Academia, Students onto one Platform to deliberate on issues' related to skilling today's youth, addressing skill gaps, enhancing employability and suggesting measures to transform the Skilling landscape in Higher Educational Institutions.

## **Industry Mentoring and Readiness Sessions**

The centre also organises industry Mentoring and readiness sessions by well-known Industry experts and corporate trainers. Industry Mentors discusses the Sector Specific skills, real life events, Case Studies, Simulations. The student is made aware of the recent trends in the job market.

### Financial Literacy sessions:

The Centre organises financial awareness sessions on basic aspects of banking, financial planning, personal financial management, budgeting, and investing. The sessions throw light on the widely-used term 'Financial Literacy' and the importance of it in everyday life. Effective presentations and real life examples are used to explain various banking concepts to the students.

### Skill Conclave

The Symbiosis Centre for Skill Development organizes Skill conclave, a two day much awaited Flagship event for Industry and academia. The conclave deliberates on Contemporary issues relating to skilling India, transforming Skilling landscape and enhancing employability etc. During 2023-24 skill Conclave received a huge response from student participants.

### Learning Outcomes of the Skill Activities:

- Students are acquainted with Domain Specific Industry Trends.
- The students are made aware of the actual job scenario through real work environment in the industry.
- The Industry experts address the issue of Skilling and employability
- The sessions create a Skill Road Map for Future.



**Glimpses of various events**



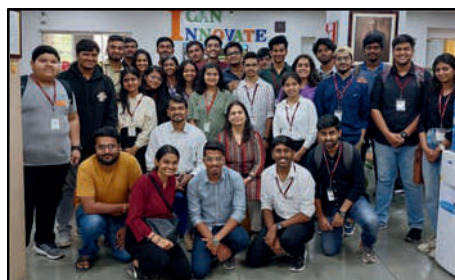
## 11D. CENTRE FOR INNOVATION AND ENTREPRENEURSHIP

The Centre for Innovation and Entrepreneurship endeavors to foster an entrepreneurial eco-system in the college and nurture intrapreneurial mindset amongst students. Through innumerable initiatives, the Centre creates a vibrant platform for experiential learning. It guides students to identify business opportunities and to build their own startup. The Centre focuses on promoting business, social and art entrepreneurship. In the year 2018 the Centre was privileged to be digitally inaugurated by the hands of Hon. Prime Minister of India Shri Narendra Modi. Centre has been the beneficiary of RUSA grant received by the college for entrepreneurship development. The college has also constituted an Institution's Innovation Council as per the guidelines of Ministry of Education.

Some of the flagship programs of the Centre are Symbiz-Global Entrepreneurship Summit, Manthan-National Level Social Business Plan Competition, Young Pioneer – National Level B-plan competition, Indradhanu-Art and Craft Festival to promote Art Entrepreneurship, Flea Markets, Publications- 'Symbipreneurs' book series on alumni entrepreneurs and Emerge-Student Research Journal.

The Centre conducts the Project Campus Entrepreneur (PCE), which is a 3 credit based Pre-Incubation program wherein the students are formally guided on converting their business ideas into operational start-ups.

The Centre works in collaboration with the start-ups, Confederation of Indian Industry, Symbiosis Centre for Entrepreneurship and Innovation, TIE (The Indus Entrepreneur) and COEP's Bhau Institute.



**Glimpses of various events**

## 12. EXAMINATION PATTERN FOR UNDERGRADUATE AND POSTGRADUATE DEGREE PROGRAMMES

### General Rules

- There shall be a Semester pattern of examination.
- The medium of answering the examination shall be English only.
- The duration of registration will be valid for a course as per the formula given below:

$$N+2= M$$

Where N= duration of the course and M= validity of registration (in years.)

In exceptional cases it may be:  $M+1$

Hence, for an under graduate 3 year B.A./B.Com. Programme the validity for registration would be  $3+2 = 5$  years (M) and in exceptional cases  $5+1 = 6$  years (M+1).

For an under graduate 4 year B.A./B.Com. Programme the validity for registration would be  $4+2 = 6$  years (M) and in exceptional cases  $6+1 = 7$  years (M+1).

For Post graduate 2 year M.A./M.Com. Programme the validity for registration would be  $2+2 = 4$  years (M) and in exceptional cases  $4+1 = 5$  years (M+1)

For any reason whatsoever, on expiry of the validity of the registration, the student will have to re-register for the entire Programme.

Similarly, on failure to appear/ clear all subjects/courses in the Programme, during the duration of valid registration, the student would be required to re-register for the Programme.

### About Evaluation

- There shall be continuous assessment (CIE) and evaluation of the students during each
- semester under 60-40 pattern of evaluation for UG and PG. Where 60% will be continuous evaluation (CIE) and 40% will be Semester end evaluation (SEE).
- 1 credit will be equal to 25 Marks. There will be no semester end examination for 1 and 2 credit courses. There shall be continuous internal assessment for the same.
- Minimum 40% passing is required for CIE and SEE
- There shall be evaluation per subject according to number of credits per subject.
- It is mandatory for a student to pass separately under each of the 2 components of the examination (CIE and SEE)
- Students who passes in all the subjects will get Cumulative Grade Point Average(CGPA) at the end of each Year.
- Students will have to acquire minimum of 132 credits for UG and 80 Credits for PG
- For the rules and regulations of Grade Improvement Scheme, please enquire with Examination Department.

No. of Credits for the subject	Total Marks	Continuous Internal Evaluation (CIE)	Passing	Semester end Evaluation (SEE)	Passing
1	25	25 Marks (100%)	10 Marks	-	-
2	50	50 Marks (100%)	20 Marks	-	-
3	75	45 Marks (60%)	18 Marks	30 Marks (40%)	12 Marks
4	100	60 Marks (60%)	24 Marks	40 Marks (40%)	16 Marks

### About ATKT and Backlog :

- For UG a student shall be allowed to keep terms (ATKT) for the Second year, if he has completed 50% credits of the First Year.
- A student shall be allowed to keep terms (ATKT) for the Third Year, if he has completed all the credits for first year.
- All Semester-end examinations are proposed to be conducted every 6 months, allowing a failed student to clear his backlog.
- For any backlog examination, filling of Backlog Form is compulsory. Extra fees shall be charged per subject/course.
- However, for M. Com/ M.A. students, ATKT is allowed for the second year keeping all backlog for first year.

### Revaluation:

The following Revaluation system will be followed:

- Students who wish to apply for revaluation have to apply for a photocopy of their answer paper on payment of necessary fees.
- Students have to apply for revaluation, based on the photocopy of their answer paper.

### Discipline Rules

- No student is allowed to use any copy material during the examinations or indulge in any forgery, impersonation or any other unfair practices during any of the examinations or submission of assignments, failing which the student will be liable for strict disciplinary action taken by the College Authority.
- The use of mobile phones, any kind of wrist watches or any other electronic gadget by a student in the examination hall, (when appearing for off-line examinations), is strictly prohibited, failing which the student shall be liable for a strict disciplinary action.

- **For the purpose of investigating unfair means resorted to by students at the examination, the Board of Examinations shall appoint a Committee as per the provisions made under Section 32(6) (a) of the Maharashtra Universities Act 1994. This committee shall investigate all unfair means cases reported during the examinations. The final decision of the committee will be binding upon the students involved in the Unfair means**
- Only transparent writing pads and pen/pencil pouches are allowed during (off-line) examinations.
- The College Authority reserves the right to take any fair, just and appropriate decision required in any situation and the decision taken by the College Authority shall be final and binding on the students.
- The College Authority also reserves the right to take any appropriate disciplinary action in any other situation not set out in these rules and the decision of the College Authority shall be final and binding on each student.
- Examination form-filling, payment of examination fees and completing all the necessary formalities as per schedule is mandatory, without which no permission will be granted to appear for examinations.

#### **Important Note:**

**If there is any change in the examination related rules and procedure, the details will be informed to the students through college website. Students have to regularly check the updates posted on college website.**



**Examination Cell**

## GRANT OF ADDITIONAL MARKS FOR CERTAIN ACTIVITIES:

1. Notwithstanding anything contained in any other Ordinance, maximum fifteen marks may be granted to the student appearing for the degree examination (B.A. / B.Com.) as an incentive for his/her participation in any one or more of the following activities:

- National Cadet Corps (NCC);
- National Service Scheme (NSS);
- Savitribai Phule Pune University Inter-Zonal Sports Tournament/ Inter University Sports Tournament/ All India Inter University Sports Tournament;
- Savitribai Phule Pune University Level or State Level Inter University/Inter-University Zonal Cultural (debating/ elocution/ dramatics /moot court, etc.) / Research (Avishkar) or All India Inter-University Cultural (debating/ elocution/dramatics/ moot court, etc.) / Research (Anveshan) competition and such other competitions subject to approval by the Academic Council of Symbiosis College from time to time.

2. The additional marks shall be added:

- To any head/s of passing or to any subject/s, as case may be, in the examination if the student has failed in such heads of passing/ subject/s and if such additional marks enable the student to get necessary passing marks or;
- To any subject, if such additional marks enable the student to get benefits of exemption. Such additional marks only as are required for examination shall be given.

After the grant of additional marks under clauses (a) and (b) above, if there is any balance of marks, it shall be added to the total number of marks of the examination.

**OR**

To the total number of marks, secured by the student in the examination:

Provided that the additional marks shall not be taken into consideration for the purpose of award of any prize, scholarship, merit list or for such other similar purposes.

3. The additional marks shall be granted to the student only for that examination during the course of which the student has participated in the activities mentioned in Clause 1

These additional marks shall not be carried forwarded to the next examination. However, in case of the courses where the marks of the lower examination and higher examination of that course are combined at the time of declaration of result or the final year of that course, the additional marks,



if any, added to the total marks of the lower examination shall only be shown on the statement of marks of the higher examination of that course. E.g. the marks added in the total number of marks of second year of B.A. / B.Com. courses will be shown in the third year statement of marks of B.A. / B.Com. The benefit of marks of second year will not be given to the third year.

**Note:** The student shall be eligible to get maximum fifteen additional marks once only for any of the activities mentioned above, if performed by him in any year, and only for an examination of one course.

**4. Additional marks shall be granted to the student subject to the conditions mentioned hereunder:**

**(a) National Cadet Corps (NCC):**

- A student who has enrolled in NCC and has attended 75% parades out of total number of parades and one annual training camp prescribed for NCC, will get ten marks.
- Out of the cadets mentioned in Sub-Clause (i) above, those who have participated in National Integration Camp /National Thal Sena Camp /R.D. Parade, New Delhi /Army Attachment camp or a National Level Camp approved by NCC Group Head Quarter, will get five marks,
- The cadets fulfilling the conditions mentioned in (i) and (ii) above at a time, will get maximum fifteen marks in that particular academic year.

**(b) National Service Scheme (NSS):**

- A student who has enrolled in NSS and has completed 120 hours of effective work and attended the necessary one special camp as required under NSS Programme and/or has participated in State Level 'Avhan' activity, will get ten marks.
- A student who has participated in NSS and has completed 120 hours of effective work and participated State level and National Level R.D. Parade, will get five marks.

**OR**

- A student who has participated in NSS and has completed 120 hours of effective work and participated in National/international Integration Camp/National Adventure Sports Camp, e.g. mountaineering, paragliding, skiing, etc. organized by NSS on behalf of Youth Sports Mantralaya of Central Government, will get five marks.
- The students fulfilling the conditions mentioned in (i) and (ii) above at a time, will get maximum fifteen marks in that particular academic year.

(c) Sports:

- A student participated in Pune University Inter-Zonal Sports Tournaments through Savitribai Phule Pune University Sports Department, will get five marks in that particular academic year.

**OR**

- A student participated in State Level Inter University and/or West /South Zone Inter University and/or All India Inter University Sports Tournaments through Savitribai Phule Pune University Sports Department Will get ten marks in that particular academic year.

**OR**

- A student participated in All India Inter-University Sports Tournament sponsored by Association of Indian Universities (A.I.U.) New Delhi, and obtained first/second/third rank in that Sports Tournament, will get fifteen marks in that particular academic year.

(d) Cultural/Research Competition:

- A student participated in Savitribai Phule Pune University Level Cultural/Research Competition of events approved by the Chancellor, will get five marks in that particular academic year.

**OR**

- A student participated in State Level Inter/University Zonal Cultural /Research (Avishkar) Competition through Savitribai Phule Pune University Students' Welfare Department, will get ten marks in that particular academic year.

**OR**

- A student participated in All India Inter-University Cultural/Research (Anveshan) Competition sponsored by Association of Indian Universities (A.I.U.), New Delhi, through Savitribai Phule Pune University Students' Welfare Department and obtained, first/second/ third rank in that competition, will get 15 marks in that particular academic year.

(e) Cultural/Research Competition:

- A student participated in Savitribai Phule Pune University Level Cultural/Research Competition of events approved by the Chancellor, will get five marks in that particular academic year.

**OR**

- A student participated in State Level Inter/University Zonal Cultural /Research (Avishkar) Competition through Savitribai Phule Pune University Students' Welfare Department, will get ten marks in that particular academic year.

**OR**

- A student participated in All India Inter-University Cultural/Research (Anveshan) Competition sponsored by Association of Indian Universities (A.I.U.), New Delhi,

through Savitribai Phule Pune University Students' Welfare Department and obtained, first/second/ third rank in that competition, will get 15 marks in that particular academic year.

- A student shall submit a certificate in a prescribed format before the date of commencement of his examination along with fee of Rs. 20/- for the grant of additional marks along with necessary original certificate/s or copies thereof countersigned by the Principal of the College/Head of the Recognized Institution. No certificate received after commencement of examination shall be entertained by College.
- If any difficulty arises in giving effect to provisions of this ordinance, the Principal may in consultation with the Head of the concerned department or Chairperson of the concerned activity give his decision in such a particular case. The decision of the Principal shall be final and binding in such matters.



### Cultural / Sports Activities Conducted



## 14. DISCIPLINARY RULES

- An admission to the College carries with it the presumptions that students will conduct themselves as responsible members of the academic community. Every student should behave with discipline and must reflect a sense of responsibility within and outside the College campus. Academic misconduct as well as behavioral misconduct is strictly prohibited and any student indulging in the same shall face strict disciplinary action.
- Each student shall be bound by all the rules and regulations made by the College, the Governing body, UGC and by the Savitribai Phule Pune University from time to time.
- Ragging is strictly prohibited. Any student found indulging in ragging in any form, directly or indirectly, within or outside the campus will face strict disciplinary actions as per the Maharashtra Prohibition of Ragging Act, 1999 and UGC Regulations on Curbing the Menace of Ragging, 2009, and shall also be liable to be rusticated from the College.
- Each student is required to apply for the issuing of Identity Card and the Library Card from the Library, immediately after confirmation of his / her admission.
- No book from the library will be issued without the Library Card and the Identity Card.
- Each student should wear the Identity Card round the neck while on the campus and should produce it when demanded by authority.
- Each student should wear the Identity Card while participating in any event like sports, co-curricular and extra-curricular activity, industrial visits, competitions, seminars, workshops, conferences etc. at intra as well as intercollegiate level.
- Any student found misbehaving on the campus or behaving arrogantly, violently towards the faculty, staff or fellow students will be liable for disciplinary action and shall be severally punished.
- Smoking, use of alcohol or narcotic drugs, illegal possessions or use of weapons is strictly prohibited in campus. Any student found indulging in any such acts shall face disciplinary action which may extend to rustication of the student from the College.
- Students are required to take good and reasonable care of the College property. Any student found guilty of damaging or misusing the property, infrastructure, furniture, vehicles on the campus, books, equipment, computers etc. shall be liable to disciplinary action as well as reimbursement to the College for any loss or damage caused thereby.
- No student is allowed to paste, stick or put any notices, brochures, posters etc. on the notice board, walls, staircases etc. of the College without the prior permission from the concerned authority.

- No student or group of students can form any club, association etc. or organize event, activity etc. or collect any funds or subscription without prior permission of the Principal.
- No student or group of students can invite any person to address or entertain the students of the College, or interact with media on behalf of, or about the College without prior permission of the Principal.
- No student or group of students is allowed to enter into verbal or written agreements or contracts that support to bind, obligate or create liability of any kind for the College. The College will hold all such students individually liable for any financial or legal consequences or damages that may result from such unauthorized acts.
- Recording of any electronic images in the form of photographs, audio or video recording of any person without the person's knowledge; when such recording is likely to cause injury,
- distress, or damage the reputation of such person; is prohibited in any part of the College and hostel premises. The storing, sharing or distributing of such unauthorized records by any means is also prohibited, failing which the student will be liable for disciplinary action.
- No student is allowed to use any mobile phone or any other electronic gadget in the classroom, library, laboratory or Audio-Visual Hall without prior permission of the concerned authority.
- Carrying any valuables, or expensive mobiles, vehicles etc. on the College campus will be at the risk of the students and the College authority will not accept any responsibility of any loss or damages of such valuables on the campus.
- Each student should be aware that the College shares the premises with other Symbiosis Institutes situated in the same campus and therefore it is the duty of each student not to cause disturbance to the lectures, programmes, activities or exams of such Institutes failing which the student shall be personally held responsible for such misconduct and the College authority will not accept any responsibility on his behalf and such student will be liable for disciplinary action.
- Every student should read the notices displayed on the College notice boards, LCD screens, and College website from time to time. Each student should strictly follow the deadlines with respect to form filling, application submission, class attendance, examination schedules, class assignments etc., failing which the College will not be responsible for any loss incurred by the student thereby.
- The College also reserves the right to take disciplinary action in any other appropriate situation not set out in these rules and the decision of the College authority shall be final and binding on each student.

- Admission of a student will be cancelled at any point of time in case of –
  1. Not submitting the required documents in time.
  2. Failing to fulfill required eligibility criteria of the programme.
  3. Submission of fake or incorrect documents.
  4. Admission gained by resorting to fraudulent means, illegal gratification or any unfair practice detected at any stage during the entire program.
  5. Not paying the stipulated fees on time.
- Students are required to apply 3 days in advance to obtain certificates or documents, such as, Bonafide Certificate, Transference Certificate, Concession forms etc. This will enable the College office to prepare and keep it ready.
- The College authorities or Teacher will provide recommendation letter only to those students who have been regular in classroom and participating in various College co-curricular and extra-curricular activities.

#### **Rules for Attendance:**

1. Each student must have attended at least 75% of the total number of the lectures conducted in the class. The student will not be eligible to appear for the Semester-end Examination if he fails to put in the required attendance.
2. Each student should be punctual and must be in the classroom at the commencement of the lecture.
3. Stipulated attendances, completion of assignments, mid-term Examination are mandatory components for becoming eligible to appear for the Semester-end Examination.



**Administrative Staff**



**Administrative Support Staff**

## 15. STATUTORY COMMITTEES FOR STUDENT WELFARE

### I. Anti-Ragging Cell

#### **Anti-Ragging Measures:**

Ragging is strictly prohibited at Symbiosis College of Arts and Commerce. Any student found indulging in ragging in any form, directly or indirectly, actively or passively, or being a part of conspiracy to promote ragging, within or outside the campus, would face strict disciplinary action by the College, and will be liable to be punished as per the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009 (U/s 26(1) (g) of the UGC Act, 1956) and The Maharashtra Prohibition of Ragging Act, 1999, as well as under the provisions of any other penal law for the time being in force and shall also be liable to rusticate from the College. Ragging in all its forms shall be totally banned in the entire College premises, including its departments, constituent units including academic, residential, sports, canteen etc., whether located within the campus or outside and in all means of transportation of students whether public or private.

Symbiosis College of Arts and Commerce is an educational institute and is committed to maintaining a learning environment free of discrimination, exploitation and harassment. To achieve these objectives, the Anti-Ragging Cell has been constituted by the College comprising of Anti-Ragging Committee and the Anti-Ragging squad.

#### **Meaning of Ragging:**

**'Ragging' constitutes any of the following acts**

- Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student.
- Indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher / junior student or any other student.
- Asking any student to do any such act which the student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique of a fresher / junior student or any other student.

#### **Punishable Ragging Offences:**

1. Abetment to ragging
2. Criminal conspiracy to rag
3. Unlawful assembly and rioting while ragging
4. Public nuisance created during ragging
5. Violation of decency and morals through ragging
6. Injury to body, causing hurt or grievous hurt

7. Wrongful restraint
8. Wrongful confinement
9. Use of criminal force
10. Assault as well as sexual offences or unnatural offences
11. Extortion
12. Criminal trespass
13. Offences against property
14. Criminal intimidation
15. Attempt to commit any or all of the above-mentioned offences against the victim/s
16. Physical or psychological humiliation
17. All other offences following from the definition of 'Ragging.'

### **Disciplinary Action in the event of Ragging**

The Anti-Ragging Committee may, depending upon the nature and gravity of the offence established, impart to those found guilty of ragging, one or more of the following punishments –

- Suspension from attending classes and academic privileges
- Withholding / withdrawing scholarship / fellowship and other benefits
- Debarring from appearing in any test / examination or other evaluation process
- With-holding results
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- Suspension / expulsion from the hostel
- Cancellation of admission
- Rustication from the institution for a period ranging from 1 – 4 semesters
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- The committee further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation
- Fine ranging between Rs. 25,000/- to Rs. 1,00,000/-
- Collective punishment – when the person committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment
- The committee further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation.

## **II. Prevention of Sexual Harassment Cell**

### **Objective of the Cell**

Sexual Harassment is a form of discrimination, exploitation and harassment prohibited by the Anti-Sexual Harassment Act, 1995. In keeping with the Supreme Court guidelines of 1997, the Symbiosis College of Arts and Commerce, has established a CELL FOR PREVENTION OF SEXUAL HARASSMENT.

Sexual harassment is strictly prohibited by the College and anyone who is found indulging in such acts would face strict disciplinary action by the College and will be liable to be punished as per the provisions of the above said laws as well as under the provisions of any other penal law for the time being in force.

Symbiosis College of Arts and Commerce is an educational institute and is committed to maintaining a learning environment free of discrimination, exploitation and harassment. The College therefore adopts the policy of condemning all acts which would constitute sexual harassment related to work, education, training or employment. The Cell shall be a complaint center for the members of the faculty, staff and students of the College.

### **Meaning of Sexual Harassment**

Sexual Harassment is any unwelcome words or actions of sexual nature such as

1. Physical contacts and advances
2. Demand or request for sexual favours
3. Sexually coloured remarks
4. Display of pornography

Any other unwelcomed physical, verbal or non-verbal conduct of sexual nature.

### **General guidelines for the Cell**

The Cell would undertake following measures

- To promote awareness about sexual harassment through educational initiatives that encourages a safe campus environment
- Dissemination of information about the Cell through distribution of printed material, hand-outs etc.
- Conducting workshops for women students and staff about awareness of Sexual Harassment
- To provide confidential Counseling Services for the victim of sexual harassment. Confidential counseling is an important service as it provides a safe space to speak about the incident and how it has affected victim
- To provide supportive, neutral and confidential environment for members of the campus community who may have been sexually harassed
- To advise the complainant about the method of lodging complaint
- To accept a written and signed complaint from the complainant
- To give a fair hearing to the complainant and the respondent
- To take an appropriate disciplinary action against the respondent
- To submit a written report to the appropriate higher authority
- If the complaint falls outside the purview of the Cell, to advise the complainant accordingly
- Since such cases are sensitive issues and are rarely reported, total confidentiality to be maintained during the proceedings of such cases



- To follow the rules and procedures as laid down in the Anti-Sexual Harassment Act, 1995, guidelines of the Supreme Court, and the resolutions passed by the Symbiosis College of Arts and Commerce, the Governing Body and the Savitribai Phule Pune University from time to time
- The cell further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation

### III. Student Grievance Redressal Cell

There is also a Student Grievance Redressal Cell of the College for dealing with any type of grievances.

#### IMPORTANT CONTACT NUMBERS:

- **Emergency: Medical / Police / Fire: 108**
- **Symbiosis Centre of Health Care: Medical Emergency Helpline Number: 9552525651**
- **Psychological Counsellor – Ms. Sharvari Patil (3rd Floor Academic Centre) For Booking Appointment – [mindhelp@siu.edu.in](mailto:mindhelp@siu.edu.in) Monday to Saturday – 10 am to 5 pm**



**Student Development Board**

## 16. ACADEMIC COMMITTEES AND ASSOCIATIONS

### LIST OF CURRICULAR COMMITTEES

1. Academic and Administrative Audit Committee
2. Activity Monitoring Cell
3. Celebration of Days and Festivals
4. Center for Liberal Arts
5. Center for Skill Development
6. Consultancy Cell
7. Degree with Honours Program
8. Ethics Committee
9. Examination Committee
10. Implementation of NEP 2020
11. IQAC
12. Non-CGPA Credit Committee
13. Research and Development Cell (Research Advisory Committee)
14. Research Centre (Ph.D., SPPU)
15. Teaching-Learning Resources Centre

### LIST OF CO-CURRICULAR AND EXTRA-CURRICULAR ASSOCIATIONS / COMMITTEES

1. Academic Calendar Committee
2. Alumni Connect
3. Board of Students' Development
4. Centre for Human Excellence
5. Centre for Innovation and Entrepreneurship
6. Competitive Examination Center (CEC)
7. Cultural Club
8. Elocution and Debating
9. Feedback Committee
10. Gymkhana Committee
11. Hindi Mandal and Drama Circle
12. International Initiative and Foreign Students Association
13. Marathi Drama Circle
14. Mentorship Programme
15. National Service Scheme (N.S.S.)
16. Placement Cell
17. Publications - Magazine
18. Publicity and Website Management Committee
19. Symbiosis Social Involvement Programme (SSIP)
20. Time-table Committee





### **LIST OF UGC Committees**

1. Deeksharambh
2. Evaluation Reforms in Higher Education
3. Guru Dakshata
4. IDP (Institutional Development Plan)
5. Jeevan Kaushal
6. LOCF/OBE

## 17. LIBRARY

SCAC Library has a good infrastructure and pleasant ambiance. Central library is at the ground floor, having 1250 sq. ft. of stack area and administrative blocks and 1250 sq. ft. of reading room. E-library section is at the basement and a section for relaxed reading (Awning) is on 4th floor. The library has Wi-Fi connectivity. Our Library has a diverse and rich collection of books, journals and periodicals supplemented by electronic resources. Library subscribes to various online resources (Databases, E-Journals, E-books) and provides remote access to its users. Every year latest books and journals and electronic documents are added to the collection of the library. Library has various facilities like Reading Hall, Relaxed Reading Room, Photocopy, and services like Home Lending of Books, Reference Service, Remote Access to resources etc.

A bonafide student of Symbiosis College of Arts & Commerce can become a member of the Library. More information about the library can be found at: <http://symbiosiscollege.edu.in/library/about-library/>

### Library Collection: At a Glance

<b>No. of Books</b>	43721
<b>Research Project Reports</b>	388
<b>No. of Titles</b>	26360
<b>Braille Books</b>	25
<b>No. of Maps</b>	19
<b>National Journals</b>	9
<b>International Journals</b>	37
<b>Newspapers</b>	12
<b>CD-DVD</b>	650
<b>E-Books (Subscription)</b>	160809
<b>E-Books (Purchased)</b>	237
<b>E- Journals</b>	6293

## Highlights

- Open Access System
- Automated Operations
- Electronic Resources: CDs, DVDs, Databases (N-List, CMIE, EBSCO, JSTOR, EPW), e-Journals, e-books
- Special Collection: Encyclopedias
- Library Timings: 9.00 a.m. to 5.30 p.m. (Monday to Saturday)
- Reading Hall: 8.00 a.m. to 8.00 p.m. (Monday to Friday)
- Library facilities are made available on Sundays and Holidays during exam period and whenever required.



**Library Staff**

## 18. SPORTS

Symbiosis College of Arts and Commerce offers following indoor as well as outdoor games for the Students as per the Guidelines of Savitribai Phule Pune University.

Archery (Men & Women)	Cricket (Men & Women)	Kabaddi (Men & Women)	Korf Ball (Men & Women)
Athletics (Men & Women)	Lawn Tennis (Men & Women)	Handball (Men & Women)	Fencing (Men & Women)
Badminton (Men & Women)	Chess (Men & Women)	Volleyball (Men & Women)	Softball & Baseball (Men & Women)
Basketball (Men & Women)	Judo (Men & Women)	Shooting (Men & Women)	Hockey (Men & Women)
Rollball (Men & Women)	Table Tennis (Men & Women)	Wrestling (Men & Women)	Kho Kho (Men & Women)
Boxing (Men & Women)	Yogasana (Men & Women)	Football (Men & Women)	Netball (Men & Women)
Ball Badminton (Men & Women)	Squash Racquet (Men & Women)	Cross-Country (Men & Women)	Swimming, Diving & Water Polo (Men & Women)
Canoeing, Rowing & Kayaking (Men & Women)	Cycling Road Race & Track Event (Men & Women)	Mallakhamb (Men), Rope Mallakhamb & Gymnastics (Men & Women)	Weight Lifting, Power Lifting (Men & Women) Best Physique (Men)

Facilities provided: Sports Equipment, Entry Fees, Track Suits, T- Shirts, Hiring the ground for the major game, Coaching and Training.

For participation in Inter College Sports, students have to keep a note of the following things,

- A yearly calendar is displayed at the beginning of the academic year with tentative dates of competitions.
- Registration of students is done through Google forms at the beginning of the academic year.
- Selection of teams is done by conducting selection trials. Notice is displayed on the college Gymkhana notice board for selection trial venue, date and time.
- Selected students have to complete their eligibility immediately for participating in Inter College matches.

## 19. IT INFRASTRUCTURE

- The college has implemented a well-defined IT policy to ensure the safe and ethical use of IT infrastructure like Wi-Fi, surveillance cameras, digital display boards, biometric systems, ERP, computers, software and other computing resources. It regulates the usage of IT resources by teaching and non-teaching staff and students.
- The College has a well-developed system for providing IT facilities and sufficient bandwidth for internet connection.
- There are 372 computers in all, 11 Laptops with all the necessary software configurations, which are consistently upgraded.
- The college has Four Computer Laboratories that are used to conduct practical and online examinations.
- The computers in the laboratories have software installed such as Microsoft FTE Campus Agreement Licenses, StatCraft, IBM SPSS, SPSS AMOS, Tally, ANACONDA (R, JUPITER NOTEBOOK, PYTHON & MACHINE LEARNING, Linux Ubuntu.
- VMWARE Server, Backup Solution and Next Generation Hardware Firewall have been installed to secure IT infrastructure including internet access for staff and students. Following are details of servers and firewall:
- The college implements virtualization technologies and data backup service to improve the performance of system demand in terms of connections and data.
- All classrooms have Interactive Smart Boards, LCD Projectors and Public Announcement systems.
- All the Departments have computers and printers.
- The Media Centre is equipped with required hardware-software facilities.
- Digital Notice Boards are installed on all floors.
- Video Conferencing facility.
- Internet connectivity: 400 Mbps bandwidth (200 Mbps with optical Fiber BSNL network and 200 Mbps You-Broadband).
- The entire building is Wi-Fi enabled with 2.4 and 5 GHz frequency connectivity and 20 access points.
- The College website is hosted on a public cloud, Amazon Web Services and the website is being updated on a regular basis.
- 67 CCTV cameras to ensure safety and security.

## 20. ADMISSION POLICY – 2024-2025

**Donation and Capitation is NOT required to be paid for admission to any programme of Symbiosis College.**

### **New Admission.**

1. All admissions will be based on Merit and as per the Reservation policy of Govt. of Maharashtra.
2. The college also admits foreign students (Foreign National, O.C.I./P.I.O., NRI etc.) to the extent of 25% of intake capacity under the super numeric quota. Therefore, these 25% seats will be reserved for Foreign Students (Foreign National, O.C.I./P.I.O., NRI etc.). These admissions are over and above the sanctioned strength and will be processed through Symbiosis Centre for International Education.
3. Two seats are reserved for students from Jammu and Kashmir State for each programme. These admissions are over and above the sanctioned capacity.
4. Ten seats are reserved under the Prime Minister's Special Scholarship Scheme (PMSSS). These admissions are over and above the sanctioned capacity.
5. One seat in F.Y. B.A. and two seats in F.Y. B.Com. per State from the eight North-Eastern Indian States i.e. total eight seats for F.Y. B.A. and 16 seats for F.Y. B.Com. are reserved for the North-Eastern Indian States.
6. Reservation for various categories in Maharashtra:

Category	Percentage
SC	13%
ST	7%
VJ-A	3%
NT-B	2.5%
NT-C	3.5%
NT-D	2%
OBC	19%
SBC	2%
E.W.S. (Economically Weaker Section)	10% (2% within the Caste Category percentage of 50%)
S.E.B.C.	10%

## Admission Process (First Year)

- Admission process will start after the declaration of 12 standard results of various boards like HSC/CBSE / ISCE etc. tentatively in the month of May.
- Student has to register by filling Pre-Merit application form online. The form will be available on our college website.
- While filling the Pre-Merit application form, student has to enter total marks secured of all subjects (Aggregate percentage) and other required information. College does not consider percentages based on best of 4 or best of 5 subjects.
- The Student can apply for more than one programme and pay the pre-merit charges accordingly.
- The student has to pay the Pre-merit processing charges through online payment mode only.
- Then the student has to check the schedule for Merit List.

If the student's name appears in the Merit List:

1. The student will check the result of his admission status by clicking on 'view result' button.
  2. If his name is in merit list, he can see the provisional admission letter and steps of the admission. He will also get the link in that letter to fill the admission form.
  3. The student should fill the on-line admission form and then submit it online.
  4. The student has to bring all the required documents like Marksheet, Transfer Certificate, Caste Certificate and other relevant documents required for various quotas for physical verification at the time of admission in the stipulated time given on the College website. Physical presence of student is compulsory.
  5. The College will verify the documents physically.
  6. The student gets email from college after physical verification of documents with a link to choose the major, minor subjects and pay the college fees. Student should pay the college fees for the entire academic year.
- Please note that the Roll No. and Division will be assigned to the student only after the payment of college fees.
  - If student does not pay the fees within the given time, the admission may get cancelled.
  - The student has to submit the admission form, printed copy of payment of admission fees, eligibility form and related documents to the office in the stipulated time.

**Note:** The admissions of International Students and NRI Students are processed at our college level only through the Symbiosis Centre for International Education (SCIE). For the same, Students should visit our college website: [www.symbiosiscollege.edu.in](http://www.symbiosiscollege.edu.in). All such students need not contact to the International Students Cell, Savitribai Phule Pune University for admission purpose.

## 21. FEE STRUCTURE

### FY FEES FOR THE ACADEMIC YEAR 2024-25

PARTICULARS	FYBA	FYBA (French)	FYBA (Psy. Spl.)	FYBA (Psy. Spl.) + (French)	FYBCOM	FYBCOM (Bus. Comp.) only for Div.-B	*FYBCOM with Accounting & Finance	**FYBCOM with Mgt. Accounting + Bus. Comp.	***FYB Com (Business Analytics)
COLLEGE FEES									
CATEGORY	26494	31494	38494	43494	26494	36494	138494	137494	141494
MAHA.STATE	28924	33924	40924	45924	29024	39024	141024	140024	144024
OTHER STATE	30524	35524	42524	47524	30824	40824	142824	141824	145824
SAARC COUNTRY	30124	35124	42124	47124	30124	40124	142124	141124	145124
OTHER COUNTRY	31124	36124	43124	48124	31124	41124	143124	142124	146124
HEALTH SERVICES									
CATEGORY	4606	4606	4606	4606	4606	4606	4606	4606	4606
MAHA.STATE	6476	6476	6476	6476	6476	6476	6476	6476	6476
OTHER STATE	6476	6476	6476	6476	6476	6476	6476	6476	6476
SAARC COUNTRY	6476	6476	6476	6476	6476	6476	6476	6476	6476
OTHER COUNTRY	6476	6476	6476	6476	6476	6476	6476	6476	6476
TOTAL FEES									
CATEGORY	31100	36100	43100	48100	31100	41100	143100	142100	146100
MAHA.STATE	35400	40400	47400	52400	35500	45500	147500	146500	150500
OTHER STATE	37000	42000	49000	54000	37300	47300	149300	148300	152300
SAARC COUNTRY	36600	41600	48600	53600	36600	46600	148600	147600	151600
OTHER COUNTRY	37600	42600	49600	54600	37600	47600	149600	148600	152600

#### Notes :-

1. Business Computing will be offered only to 'B' division FYBCOM – Regular (with HRM Specialisation) and FYBCOM Management Accounting).
2. Liberal Arts Fees for Diploma Rs.60000/- for the whole Programme, and for Certificate course Rs.13500/- per course.

**\*B.Com with Accounting & Finance-** A Programme integrated with ACCA

**\*\*B.Com with Management Accounting -** A Programme integrated with CMA

**\*\*\*B.Com with Business Analytics -** A Programme integrated with Institute of Analytics (IoA)



## PG FEES FOR THE ACADEMIC YEAR 2024-25

(Amount in Indian Rupees)

PARTICULARS	M.COM- I	M.COM-II	M.A.-I (ECO. & ENG.)	M.A.-II (ECO. & ENG.)	M.A.-I (PSY)	M.A.-II (PSY)
COLLEGE FEES						
CATEGORY	25494	25994	25494	25994	53434	53994
MAHA.STATE	40424	40924	36424	36924	68724	69224
OTHER STATE	56724	56724	48724	48724	82324	82324
SAARC COUNTRY	70524	71524	48524	50524	85124	86124
OTHER COUNTRY	60124	61124	62124	64124	106124	107124
HEALTH SERVICES						
CATEGORY	4606	4606	4606	4606	4606	4606
MAHA.STATE	6476	6476	6476	6476	6476	6476
OTHER STATE	6476	6476	6476	6476	6476	6476
SAARC COUNTRY	6476	6476	6476	6476	6476	6476
OTHER COUNTRY	6476	6476	6476	6476	6476	6476
TOTAL FEES						
CATEGORY	30100	30600	30100	30600	58100	58600
MAHA.STATE	46900	47400	42900	43400	75200	75700
OTHER STATE	63200	63200	55200	55200	88800	88800
SAARC COUNTRY	77000	78000	55000	57000	91600	92600
OTHER COUNTRY	66600	67600	68600	70600	112600	113600

## 22. COLLEGE OFFICE AND STUDENTS FACILITATION CENTRE

### POINTS TO BE NOTED:

- Students must preserve the admission fees and other fee receipts.
- Remember your login ID and Password. It is required for admission and other activities throughout the year.
- Refer the College website "[www.symbiosiscollege.edu.in](http://www.symbiosiscollege.edu.in)" for updating the college-related information.
- Students must wear the I-Card whenever they are on the College campus.
- Student should strictly follow the office and cash timings – 10.30 a.m. to 1.00 p.m.
- The office is closed on SECOND and FOURTH Saturday.
- Cash transactions are closed on all Saturdays.
- Students should refer the notifications displayed on the notice board and LCD Screen.
- Students should preserve copies of each document before submitting the originals with two photocopies to the office.
- The student should refer scholarship notices.
- Refer to the Scholarship / Free ship / Concession details given in this Prospectus.

### Fee Dues:

The college offers fee concessions to the students of reserved categories of Maharashtra State at the time of admission. These students are required to fill the scholarship forms in time. In case they fail to do so, they have to pay fee dues before the final examination.

### STUDENTS FACILITATION CENTRE

#### • Procedure to get Transference Certificate from College office

1. Application Forms for T.C. are available at the Students Help Desk on the ground Floor (at the entrance).
2. Attach a photocopy of the mark-sheets of all the three years of Senior College
3. Obtain 'No Dues' stamp from the Library behind the prescribed T.C. Application form
4. Obtain 'No Dues' stamp from the Accounts Department behind the prescribed T.C. Application form and 'No Dues' stamp from the Eligibility section and then submit the filled form with TC Fees to the Cashier
5. T.C. will be issued after 10 days from the date of payment of T.C. fees and the student (in person) has to produce T.C. fees receipt & I-Card at the time of collection of T.C.

- **Procedure for Migration Certificate (if change in University)**

1. Obtain the application for Migration Certificate from the website of Savitribai Phule Pune University i.e. [www.unipune.ac.in](http://www.unipune.ac.in)
2. Student applying for the Migration Certificate will have to pay double fees required for two copies of TC.

- **Procedure to obtain Bonafide Certificate (for Indian Students)**

1. Show your I-card and Pay a fee of Rs. 50/- at the cash counter and take the receipt.
2. Submit the receipt to the office.
3. Bonafide Certificate will be issued on next working day.

- **Procedure for Bonafide Certificate (for Foreign Students)**

1. Submit the required documents to SFC counter and get it verified.
2. Show your I-card and Pay a fee of Rs. 50/- at the cash counter and take the receipt.
3. Submit the receipt to the office.
4. Bonafide Certificate will be issued in 3-4 days tentatively.

- **Procedure to obtain Bonafide Certificate (for Indian Students)**

1. Show your I-card and Pay a fee of Rs. 50/- at the cash counter and take the receipt.
2. Submit the receipt to the office.
3. Bonafide Certificate will be issued on next working day.

- **Procedure for Bonafide Certificate (for Foreign Students)**

1. Submit the required documents to SFC counter and get it verified.
2. Show your I-card and Pay a fee of Rs. 50/- at the cash counter and take the receipt.
3. Submit the receipt to the office.
4. Bonafide Certificate will be issued in 3-4 days tentatively.

- Procedure for availing Following Certificates from the Students Facilitation Centre / Office

DOCUMENT	PROCEDURE
<b>TRANSCRIPT CERTIFICATE</b>	APPLY IN THE PRESCRIBED FORMAT AND PAY THE CHARGES AT THE CASH COUNTER. SUBMIT THE FORM DULY FILLED AND PAID TO THE SFC COUNTER TRANSCRIPT WILL BE ISSUED WITHIN A WEEK'S TIME.
<b>NO- OBJECTION CERTIFICATE</b>	APPLY IN THE PRESCRIBED FORMAT AND PAY THE CHARGES AT THE CASH COUNTER. SUBMIT THE FORM DULY FILLED AND PAID TO THE SFC COUNTER NOC WILL BE ISSUED WITHIN A WEEK'S TIME.
<b>RECOMMENDATION LETTER</b>	<p><b>PRINCIPAL'S RECOMMENDATION LETTER</b></p> <p>THIS IS ONLY ISSUED TO THOSE STUDENTS TO WHOM PRINCIPAL SIR HAS TAUGHT. SO APPLY IN THE PRESCRIBED FORMAT PAY THE CHARGES AT THE CASH COUNTER. SUBMIT THE APPLICATION DULY PAID TO SFC COUNTER. RECOMMENDATION WILL BE ISSUED WITHIN 2 DAYS.</p> <p><b>TEACHER'S RECOMMENDATION LETTER</b></p> <p>DRAFT THE LETTER, GET IT APPROVED FROM THE CONCERNED TEACHER PAY THE CHARGES TO THE CASH COUNTER.</p> <p>SUBMITTED THE APPROVED LETTER TO THE SFC COUNTER, EMAIL THE SAID APPROVED DRAFT ON THECOLLEGE EMAIL ID COLLECT THE FINAL LETTER FROM SFC COUNTER NEXT DAY.</p>

## 23 FINANCIAL AID, SCHOLARSHIP, CONCESSIONS TO STUDENTS

The College offers different types of Scholarships, Freeships and free studentship schemes. These Schemes are controlled by the various Central and State Governments, Non-Government departments for the welfare of the students during their educational tenure.

**NOTE: -Students have to refer the given websites, Scholarship Notice Board or Contact (Scholarship Section) for the following Scholarship Schemes.**

**Note: As per GR No.: SANKIRN-2024/Pra.Kra.79/Aarakshan-5 dated 19/04/2024. Please higher authorities should take decision regarding SCBC category.**

**The details are as follows**

Schemes	Eligibility Criteria & Website
Government of India Post Matric e-Scholarship & Freeship (Online System)	Reservation caste Category Student- Maharashtra State only. Scheduled Caste, Scheduled Tribe, Other Backward Class, Special Backward Class, Vimukta Jaties & Nomadic Tribe  Website:- <a href="https://mahadbt.maharashtra.gov.in/Login/Login">https://mahadbt.maharashtra.gov.in/Login/Login</a>
Bharatratna Dr. Babasaheb Ambedkar Swadhar Scheme for the hostelite students	Only for SC category and Nav Bouddha (Maharashtra State) link: <a href="https://mahaeschol.maharashtra.gov.in">https://mahaeschol.maharashtra.gov.in</a> <a href="https://sjsa.maharashtra.gov.in">https://sjsa.maharashtra.gov.in</a> <a href="https://www.maharashtra.gov.in">https://www.maharashtra.gov.in</a>
Dr. Punjabrao Deshmukh Vasatigruh Nirvah Bhatta Yojna (DHE)	Only for General/Open category (Maharashtra State) link:- : Website: <a href="https://mahadbt.maharashtra.gov.in/Login/Login">https://mahadbt.maharashtra.gov.in/Login/Login</a>
Pandit Dindayal Upadhyay Swayam Yojana	Only for Scheduled Tribes category (Maharashtra State) link:- : Website:- <a href="https://swayam.mahaonline.gov.in/">https://swayam.mahaonline.gov.in/</a>
Gyanjyoti Savitribai Phule Yojana	Domicile of Maharashtra State Students only <a href="https://bcud.unipune.ac.in/Scholarships/Applicant/Login.aspx">https://bcud.unipune.ac.in/Scholarships/Applicant/Login.aspx</a>
Rajarshree Chatrapati Shahu Maharaj Shikshan Shulk Scholarship Scheme (Economically Backward Class (Online System)	Parents' Income limitation up to 800000/- (Eight lakh) Parents' Income Certificate from Tahsildar office required. Website:- <a href="https://mahadbt.maharashtra.gov.in/Login/Login">https://mahadbt.maharashtra.gov.in/Login/Login</a>

Schemes	Eligibility Criteria & Website
Minority Scholarship (Central & State level) (Online System) NATIONAL SCHOLARSHIP PORTAL	Eligible for Muslim, Sikh, Parsi, Christian, Bouddha, Jain, Jew (Judaism) community. Central Level-Parents' Income limitation up to 2,00000/- (Two lakh) Website:- <a href="http://www.scholarship.gov.in">http://www.scholarship.gov.in</a> (Central Level) State level- <a href="https://mahadbt.maharashtra.gov.in/Login/Login">Https://mahadbt.maharashtra.gov.in/Login/Login</a> Parents' Income limitation up to 8,00000/- (Eight lakh )
Central Sector Scheme of Scholarships (Online System) NATIONAL SCHOLARSHIP PORTAL	(12th std scoring percentage base- who have scored above 80 percentile) For brief guidelines student has to refer the following website <a href="http://www.scholarship.gov.in">http://www.scholarship.gov.in</a> Parents' Income limitation up to 800000/- (Eight lakh)
Arthik Durbal Ghatak Scholarship (online System)	For brief guidelines student has to refer the following website:- <a href="http://bcud.unipune.ac.in">bcud.unipune.ac.in</a> ( <a href="http://www.unipune.ac.in">www.unipune.ac.in</a> )
Ishan Uday Scholarship Scheme	For North Eastern Region Students for brief guidelines student has to refer the following website <a href="http://www.scholarship.gov.in">http://www.scholarship.gov.in</a>
Krantijyoti Savitrimata Phule Scholarship (online System)	NOTE: - This scheme is only for the Girls Students For brief guidelines student has to refer the following website: - <a href="http://bcud.unipune.ac.in">bcud.unipune.ac.in</a> ( <a href="http://www.unipune.ac.in">www.unipune.ac.in</a> )
Rajarshi Shahu Maharaj Scholarship (online System)	NOTE: - This scheme is only for the Reservation Category Students For brief guidelines student has to refer the following website: - <a href="http://bcud.unipune.ac.in">bcud.unipune.ac.in</a> ( <a href="http://www.unipune.ac.in">www.unipune.ac.in</a> )
Umbrella Scheme for Education of ST children (Online System) NATIONAL SCHOLARSHIP PORTAL	Post Matric Scholarship(PMS) for ST Students Website:- <a href="http://www.scholarship.gov.in">http://www.scholarship.gov.in</a>
Prime Minister's Special Scholarship Scheme	NOTE: - This scheme applicable to the Students who seek admission under PMSSS scholarship Scheme. (J&K State) Helpline for J&K students under PMSSS: - <a href="mailto:JK16-1@aicte-india.org">JK16-1@aicte-india.org</a> helpline No.- 011-26131574
Physically Handicapped Scholarship (Central & State level)	For the physically challenged students. Student has to collect the Prescribed application form, from the Scholarship Section or download from the website :- <a href="http://www.unipune.ac.in">www.unipune.ac.in</a> <a href="http://www.scholarship.gov.in">http://www.scholarship.gov.in</a> (central level)
Eklavya Arthik Sahayya Yojana	NOTE:- This scheme is only for the eligible students of Post-Graduation. And Maharashtra domiciled Students
State Government Open Merit Scholarship	Director of Higher Education Department. Website:- <a href="https://mahadbt.maharashtra.gov.in/Login/Login">https://mahadbt.maharashtra.gov.in/Login/Login</a>

Schemes	Eligibility Criteria & Website
Lokshahir Annabhavu Sathe Financial Assistance (Pune Municipal Corporation)	(Only for related citizen) Verification & endorsement from the College for the eligible students. (Std.XII percentage base Criteria) Pune Mahanagar Palika (PMC) <a href="https://www.pmc.gov.in/educational-schemes/educational-schemes-en.html">https://www.pmc.gov.in/educational-schemes/educational-schemes-en.html</a> Pimpri Chinchwad Mahanagar Palika (PCMC) <a href="https://www.pcmcindia.gov.in/schemes.php">https://www.pcmcindia.gov.in/schemes.php</a>
Primary Teacher Free-Studentship (PTC) Secondary Teacher Free-studentship (STC)	Eligible student has to collect the prescribed application form, from the Scholarship Section
Defense Service Personnel (DSP), Ex-Servicemen	Website:- <a href="https://mahadbt.maharashtra.gov.in/Login/Login">https://mahadbt.maharashtra.gov.in/Login/Login</a>
Various types of Scholarship & financial Assistance for the children of the concerned employees	Verification & endorsement from the College for the eligible students of concerned States <a href="https://scholarships.gov.in/">https://scholarships.gov.in/</a>
Government of Maharashtra (Department of Social Justice) Directorate of Social Welfare Government Hostel for Backward Class Boys / Girls	Only for SC and Nav Bouddha, ST, VJNT, OBC, SBC category and the Handicapped, Orphan Students (Maharashtra State) <a href="https://sjsa.maharashtra.gov.in/mr/hostels-mr">https://sjsa.maharashtra.gov.in/mr/hostels-mr</a>
IMA The Association of Accountants and Financial Professionals in Business- CMA Scholarship Program	Eligibility Requirements IMA offers the CMA Scholarship opportunity to up to 5 students per college per academic year. Colleges can submit the 5 student nominations as a group, in smaller groups, or individually throughout the year. This includes both bachelor's and master's degree students in accredited accounting or business programs. Students must be currently enrolled full-time in a program to be nominated. Students who have already graduated would not qualify for the CMA Scholarship. For bachelor's degree programs, there is a preference that students completing the third year of their program be nominated for the scholarship. Scholarships are awarded based on faculty nomination. <a href="https://in.imanet.org/ima-certifications/cma-certification/students/scholarship">https://in.imanet.org/ima-certifications/cma-certification/students/scholarship</a>
Post Matric Scholarships for BC, EBC, SS & ST students of Bihar	The Post Matric Scholarship Schemes of Govt. of Bihar for 2024-25 (Within the State/Outside the State) are applied Only through online portal. In order to apply online, please visit the website through URL: <a href="http://pmsonline.bih.nic.in/">http://pmsonline.bih.nic.in/</a> and Mobile App Post matric Bihar ( <a href="http://pmsonline.bih.nic.in/">http://pmsonline.bih.nic.in/</a> )



Schemes	Eligibility Criteria & Website
"Scholarship Scheme for Higher Education for Meritorious Children Abroad"	<p>Terms:</p> <p>1) Candidate must be a citizen of India as well as a resident of the State of Maharashtra.</p> <p>2) The institutions in which the Candidates are interested to take admission or have taken admission in the academic year 2024-2025 should have ranking below in the first 200 in the THE (Time Higher Education) / or QS (Quacquarelli Symonds)</p> <p>3) If the parents / families of the candidate and the candidate are employed, the combined annual family income of the previous financial year (2023-2024) should not exceed Rs. 8 lakhs.</p> <p>4) Interested students should fill the form online at <a href="https://foreignscholarship2024.dtemaharashtra.gov.in">https://foreignscholarship2024.dtemaharashtra.gov.in</a> and submit a copy of the application filled online, original certificates along with their attested copy to the concerned Joint Director, Divisional Office for verification as per schedule.</p> <p>5) Detailed terms and conditions of this scheme, eligibility, age limit, educational qualification, benefits to be availed, selection procedure for scholarship benefits etc. have been made available on the website <a href="https://dte.maharashtra.gov.in">https://dte.maharashtra.gov.in</a>. A list of offices of the Joint Directors, Technical Education Divisional Offices and The Joint Directors, Higher Education Divisional Offices has also been made available on the website.</p>
SPDC SCHEME (SCHOLARSHIP PROGRAMME FOR DIASPORA CHILDREN)	<p>FOR NRI, PIO &amp; CIWG STUDENT COMMUNITY for submission of Completed Application Form online on SPDC portal URL: <a href="https://spdcindia.gov.in/login/index.php">https://spdcindia.gov.in/login/index.php</a></p>

### Various Concession Schemes for the Students

Concession	Eligibility
Railway concession Long journey	Journey to native place in vacations Collection of prescribed application form from the Student Help Desk located on the ground floor. Submission of the same to the scholarship section.
Daily train concession	For daily journey to attend the college. Submission of application to scholarship section
Air travel concession	Only in vacation for visiting native place Certification from scholarship section
Bus pass concession	Endorsement on the prescribed form, from scholarship section

## 24. HEALTH AND MEDICAL FACILITY

Symbiosis is committed to provide comprehensive promotive, preventive & curative health care services to its student community as well as to its faculty. The following primary health care services are provided by the SCHC.

### **Symbiosis Centre of Health Care (SCHC):**

1. **Annual Health Checkup:** Annual health checkup is conducted by Consultants/ Specialists from different disciplines (Physician, Ophthalmologist, ENT specialist & Dentist) including Lab investigation and a detailed electronic health record (EHR) is maintained for students.
2. **Out Patient Department (OPD) services:** As the primary Health Care Centre on campus, SCHC offers OPD services for students at Symbiosis. These OPDs are conducted by Consultants/ Specialists from different disciplines (Physician, Ophthalmologist, ENT specialist & Dentist) and Medical Officer. Medications are dispensed if required on a case to case basis. Time – 8 Am to 8 Pm.
3. **Medical Insurance:** Every student at Symbiosis is covered under a unique group medical insurance scheme for hospitalization up to Rs.50, 000/- in case of non-accidental/ illnesses (as per the Mediclaim Insurance Policy) & Rs.1, 00,000/- in case of Rail / Road traffic accidents. Details of the policy are available with MO, Insurance cell, SCHC @ 9552525015 or can be accessed on [www.schcpune.org](http://www.schcpune.org).
4. **Diet Counseling by Nutritionist:** To address the Diet Related Disorders (DRD), one to one counseling of the students is also carried out by a qualified Nutritionist with prior appointment.
5. **Advice on Life style management:** Qualified Nutritionists at SCHC provide expert advice on Life style management to all students of Symbiosis thereby promoting healthy lifestyle amongst the student community.
6. **Health Education:** Health education is an integral part of the SCHC activities. The health education programs are implemented to create health awareness for health maintenance and self-care information on relevant topics for student community.
7. **Online Health Counseling:**
  - Online health counseling is available to students between 1:00 pm to 3:00 pm on all working days at [health@schcpune.org](mailto:health@schcpune.org) on Skype.
  - Nutrition advice is available on [nutritionadvice@schcpune.org](mailto:nutritionadvice@schcpune.org)
8. **Campus Health Advisory Committee:** Campus Health Advisory Committees (CHAC) have been constituted at all campuses to look into diverse health aspects of students and to review the students' communication strategy on health matters. It advises management on health requirements of the students.

- Recreation and Wellness Programmes: SCHC has an ultramodern, state of art recreation and wellness facilities which include a Gymnasium, Aerobics Studio, and Yogashala with Meditation Hall. Designed by wellness professionals, the innovative fitness programme is a blend of the finest Eastern & Western techniques. These facilities are provided by trained experts and are aimed to increase the strength, stamina & suppleness of an individual.

- **Contact:**

**Medical Superintendent, SCHC**

**Cell No.: 9552525651 / Email-ID: [mo@schcpune.org.in](mailto:mo@schcpune.org.in)**



**Facilities available for students**

## 25. HOSTEL FACILITY

### SYMBIOSIS HOSTEL MODEL COLONY (Veronica Hostel)-2024-25

The Symbiosis Hostel Model Colony, located on the English Language Teaching Institute of Symbiosis campus, is a home away from home facility for all girls who come to study at Symbiosis, Pune.

The hostel has a total of 44 spacious, semi – furnished rooms. These three-seater rooms are spread on the 4th, 5th, 6th, 7th and 8th Floor of the Symbiosis Hostel Model Colony.

All students residing in the Symbiosis Hostel Model Colony would be able to avail of facilities including a common T.V. Hall, and Generator Back up. Use of Mess facilities is mandatory for all girls opting to live in this Hostel.

Each of the **three-seater rooms** has been equipped with a bed, a mattress, a table, a chair, a cupboard and a soft board. These rooms are provided with an attached bathroom containing 2 buckets and 1 mug.

Given below is the fee structure for the three-seater rooms of the Symbiosis Hostel Model Colony for academic year 2024-25:

Particulars	Amount in (Rs.)
Hostel Fees for Three-Seated Room	1,12,000/-
Mess (Breakfast / Lunch & Dinner) (Veg /Egg/ Non-Veg.)	94,500/-
Hostel Deposit	15,000/-
Total Fees for Three-Seated Room	2,21,500/-

### AMBEDKAR BOYS' HOSTEL (Geranium Hostel) - 2024-25

Particulars	Amount in (Rs.)
Hostel Fees for Three-Seated Room	1,21,000/-
Mess (Breakfast / Lunch & Dinner) \ (Veg /Egg/ Non-Veg.)	94,500/-
Hostel Deposit	15,000/-
Total Fees for Three-Seated Room	2,30,500/-

### Vishwabhavan Hydrangea Girls Hostel (Hydrangea Hostel) 2024-2025

The Vishwabhavan Ladies Hostel, located on the Symbiosis Society campus, is a home away from home facility for all girls who come to study at Symbiosis, Pune.

The hostel has a total of 50 Three Seater spacious, semi – furnished rooms spread on the 5th, 6th, 7th & 8th Floor of the Vishwabhavan Ladies Hostel.

All students residing in the Vishwabhavan Ladies Hostel would be able to avail of facilities including a common T.V. Hall, and Generator Back up. Use of Mess facilities and Health Club facilities are mandatory for all girls opting to live in the Vishwabhavan Ladies Hostel.

Each of the **three-seater rooms** has been equipped with a bed, a mattress, a table, a chair, a cupboard and a soft board. These rooms are also provided with an attached bathroom containing 1 bucket & 1 Mug. There is also an attached balcony to each room.

Given below is the fee structure for the Three-seater rooms of the Vishwabhavan Ladies Hostel for academic year 2024-25:

Particulars	Amount in (Rs.)
Hostel Fees for Three-Seated Room	1,12,000/-
Mess (Breakfast / Lunch / evening snacks & Dinner) (Veg /Egg/ Non-Veg)	94,500/-
Hostel Deposit	15,000/-
Total Fees for Three-Seated Room	2,21,500/-

### **VishwabHAVAN Cosmos Boys Hostel (Cosmos Hostel) 2024-2025**

The VishwabHAVAN Boys Hostel, located on the Symbiosis Society campus, is a home away from home facility for all boys who come to study at Symbiosis, Pune.

The hostel has a total of 34 spacious three-seated semi-furnished rooms & 4 spacious two-seated semi-furnished rooms.

All students residing in the VishwabHAVAN Boys Hostel would be able to avail of facilities including a common T.V. Hall, and Generator Back up. Use of Mess facilities and Health Club facilities are mandatory for all boys opting to live in the VishwabHAVAN Boys Hostel

Each of the three-seater rooms has been equipped with a bed, a mattress, a table, a chair, a cupboard and a soft board. These rooms are also provided with an attached bathroom containing 1 bucket & 1 Mug.

Each of the two-seater rooms has also been equipped with a bed, a mattress, a pillow, a table, a chair, a cupboard and a soft board. These rooms are also provided with an attached bathroom containing a bucket and two mugs. Students who occupy these rooms are permitted to bring a computer.

Given below is the fee structure for the three-seated and Two Seater rooms of the VishwabHAVAN Boys Hostel for the academic year 2024-25:

Particulars	Amount in (Rs.)
Hostel Fees for Three-Seated Room Hostel Fees for Two-Seated Room	1,12,000/- 1,55,500/-
Mess (Breakfast / Lunch / evening snacks & Dinner) (Veg /Egg/ Non-Veg)	94,500/-
Hostel Deposit	15,000/-
Total Fees for Three-Seated Room Total Fees for Two-Seated Room	2,21,500/- 2,65,000/-



## 26. PROCEDURE FOR STUDENTS TO FILE ONLINE MANDATORY ANTI-RAGGING AFFIDAVIT

### PROCEDURE FOR STUDENTS TO FILE ONLINE ANTI-RAGGING AFFIDAVIT

This is to inform all the students that, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking in each academic year at either of the two designated Websites, namely [www.antiragging.in](http://www.antiragging.in) and [www.amanmovetnment.org](http://www.amanmovetnment.org)

As per the circular received from UGC vide letter No. F.3-2/2021(A RC) Dated 27.10.2021, the procedure is as follows:

**Step 1:** A student will submit his/her details on the same website ([www.antiragging.in](http://www.antiragging.in) or [www.amanmovetnment.org](http://www.amanmovetnment.org)), read and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging. He/She will confirm & agree that he/she will not engage in ragging in any form.

**Step 2:** The student will receive an email with his/her registration number and a web link. The student will forward the link to the Nodal officer, **(Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier)**

**Step 3:** The Nodal Officer in the college can click on the link of any forwarded e mails that he/she will receive from any student of the college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

The email address and contact number of the Nodal Officer of Anti Ragging of our college is displayed on the college website under the section Governance in section 'Statutory Cells'

The anti-ragging policy has also been displayed on our college website in the same section,

We are providing you basic information of the College which will be helpful in filing the College details in the form.

#### **Basic information of the College is as follows: -**

1. AISHE CODE- C-42128
2. Name of the Affiliated University: - SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE
3. Name of the Principal- Dr. H.M. Soman
4. College Phone Number- 020-25653903
5. Nearest Police Station- Deccan, Pune
6. Total strength of the Class room- 120 students.

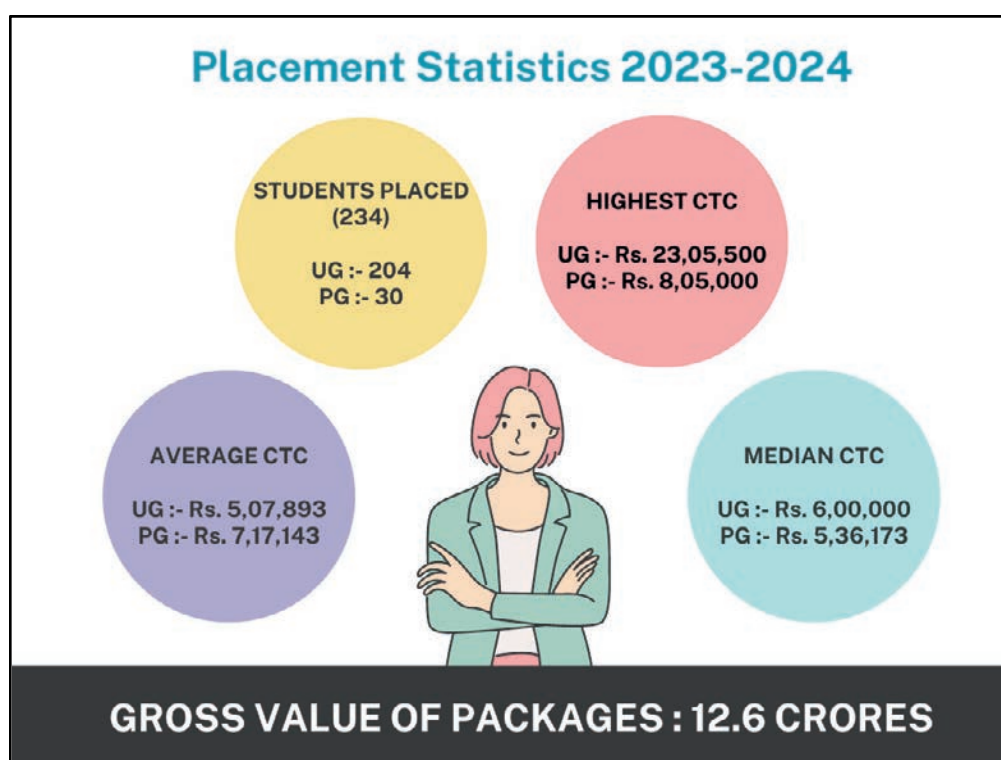
## 27. PLACEMENT CELL

Placement is one of the USP of our college, and we have an active and vibrant Placement Cell providing job and internship opportunities to eligible and interested Undergraduate and Post-graduate students.

The Placement Cell prepares students for internships and campus placement drives through workshops like the Corporate Readiness and Pre-Placement Workshops. These sessions include resume preparation, mock group discussions, and interviews. We also offer one-on-one consultations for personalized career guidance. From the first year of graduation, we focus on building student portfolios and offer certificate programs to assist them to get placed in various companies.

Over the past few years, top companies including the Big 4 (Deloitte, EY, PwC, KPMG), D.E. Shaw, Wipro, Northern Trust, and many others have recruited our students for roles such as Assurance Associate, Financial Analyst, Tax Consultant, and HR Analyst. The Placement Cell is dedicated to ensure students receive the best opportunities.

To maintain transparency, the Placement Cell communicates all eligibility criteria to students and verifies compliance before forwarding applications. Most companies require no active backlogs and a minimum of 60% marks across academic stages. We also enforce a no-refusal policy, where students must accept the first offer they receive and are signed out of further placement drives.



## Our Recruiters:

### OUR CORPORATE PARTNERS

**Deloitte.**

DE Shaw & Co

 **UBS**

  
**BARCLAYS**

 **NORTHERN  
TRUST**

  
**Deutsche Bank**

  
**EY**

 **BNY MELLON**

**tcs**

  
**KPMG**

 **ALLIANCEBERNSTEIN**

**FEDERAL BANK**  
YOUR PERFECT BANKING PARTNER

  
**bp**

  
**ADITYA BIRLA GROUP**

**TresVista**  
Catalyzing Your Impact

**Arcubus**

 **TopHire**

**HCLTech**

**GO MO GROUP**

 **Shinhan Bank**

**Hovers**

**DIAGEO**

**ditto**

  
**Birla Sun Life  
Insurance**

  
**NSEG  
PVT LTD**  
"The Home for your Dream Job"

  
**IndiaFirst**  
**LIFE INSURANCE**

**ACA**

## Placement Procedure at SCAC:



## 27. CAREER KATTA

Career Katta is an initiative of Department of Higher and Technical Education, Government of Maharashtra and in coordination with Maharashtra Information Technology Support Centre. The college conducts various activities to guide students about Career, Competitive Examinations (UPSC, MPSC, Banking, SSB, SSC, Police, LIC, etc.), Entrepreneurship, Skill Development; Credit Earnings under new CBCS and NEP Curriculum Framework, Internship and Placement Opportunities, etc.

- **Eligibility to Join:** Any student admitted for any regular course in the college or college alumni referred by College Coordinator.
- **Registration Fees:** One Time ₹ 365 for Three-year degree period (₹0.36 per day), which will be reimbursed in the form of subsidy on examination charges of CBCS. It including free access to all the activities, courses, State Level Competitive Exams, etc.
- **How to Register:** Download the Career Katta application from Google Play Store and pay fees using any online payment mode.
- **College Code:** A663
- **Contact:** For more details visit college webpage <https://symbiosiscollege.edu.in/placement> OR contact Coordinator Dr. Nilesh Waghmare, Faculty Head, Placement Cell OR Career Katta Helpline - 75076 52555.

करियर कट्टा मध्ये विद्यार्थ्यांनी नाव नोंदणी करण्यासाठी	यूट्यूब वरील उपक्रमांमध्ये सहभागी होण्यासाठी सबस्क्राईब करा	करियर कट्टा नियमित उपक्रमाची माहिती मिळवण्यासाठी सबस्क्राईब करा
		
हेल्पलाइन नंबर : 750 765 2555		

Course List			
Sr. No.	Course Title	Sr. No.	Course Title
1	Python Programming	26	Digital Banking
2	Python for AI/ML	27	Digital Marketing
3	Python for Web Development	28	Political Ethics and Value
4	Cloud Computing	29	Leadership Development
5	DevOps	30	Literacy about Judicial Process
6	Data Analytics with Tableau and Power BI	31	Constitutional Values and Ethics
7	Social Media Profile Management	32	Certificate in Office Administration
8	Financial Literacy	33	Certificate in Training Management
9	Event Management	34	Organic Farming
10	Fund Flow Management	35	Fruits and Vegetables Drying Dehydration and Technology
11	Communication Skill and Personality Development	36	Certificate Course in World Politics
12	BPT 1950 Sanstha Registration Act Training	37	Certificate Course in Rural Development
13	Road Safety and Awareness Training	38	Scientific Temperament
14	Opportunities of Foreign Job and Personality Development	39	Green Chemistry
15	Foundation Course in Business Law	40	Renewable Energy
16	RTI Act Training	41	Nanotechnology
17	Soft Skills Training Program	42	Biotechnology
18	Certificate Course in Human Rights	43	Medical Lab Technology
19	Certificate Course in Journalism	44	Nano Biotechnology
20	Communication Skill Program	45	Introduction to Forensic Science
21	Content Writing Course	46	Tourism Management
22	Basics of Cost and Works Accounting	47	Forensic Accounting
23	E-Filing	48	Cyber Law
24	Soft Skill Development	49	Office Management
25	Introduction to Basic Concept of Accounting	50	Consumer Protection Act, 2019



## 28. LIST OF CONSTITUENTS INSTITUTES OF SYMBIOSIS

### A] CONSTITUENTS OF SYMBIOSIS SOCIETY

Dr. Babasaheb Ambedkar Museum & Memorial  
Afro Asian Cultural Museum  
Symbiosis Centre Of Health Care (Schc)  
Symbiosis Schools Central Directorate (Sscd)  
Symbi Stars, Pune  
Symbiosis Primary & Secondary School (Sps / Sss), Pune  
Symbiosis Sports Centre (Ssc), Pune  
Symbiosis School, Harali  
Symbiosis School, Nashik  
Symbiosis International School (Sis), Pune  
Symbiosis College Of Arts And Commerce (Scac), Pune  
Symbiosis Institute For Teacher Education (Site), Pune  
Symbiosis Ishanya Cultural & Educational Centre (Sicec), Pune  
B] SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)  
Symbiosis Centre For Research & Innovation (Scri)  
Symbiosis Centre For Waste Resource Management (Scwrm)  
Symbiosis Centre For Stem Cell Research (Scscr)  
Symbiosis Centre For Behavioural Studies (Scbs)  
Symbiosis Centre For Nanoscience & Nanotechnology (Scnn)  
Symbiosis Centre For Medical Image Analysis (Scmia)  
Symbiosis Centre For Applied Artificial Intelligence (Scaai)  
Symbiosis Centre For Climate Change & Sustainability (Scccs)  
Symbiosis Centre For Ambedkar Studies (Scas)  
Symbiosis Centre For Research In Media And Creative Industries (Scrmci)  
Symbiosis Centre For International Education (Scie)  
Symbiosis Centre For European Studies (Sces)  
Symbiosis Centre For Research On International Higher Education (Scrihe)  
Symbiosis Centre For India Australia Studies (Scias)  
Symbiosis Centre For Urban Studies (Scus)  
Symbiosis Centre For Engagement With Africa (Scea)  
Symbiosis Teaching Learning Resource Centre (Stlrc)  
Symbiosis Community Outreach Programme And Extension (Scope)  
Symbiosis Centre For Entrepreneurship And Innovation (Scei)  
Symbiosis Centre For Alumni Engagement (Scae)  
Symbiosis Centre For Emotional Wellbeing (Scew)  
Department Of Sports, Recreation And Wellness (Dsrw)  
Central Library  
Symbiosis Institute Of Foreign & Indian Languages (Sifil), Pune  
Symbiosis Centre For Corporate Education (Scce), Pune



Symbiosis School For Online And Digital Learning (Ssodl), Pune  
Symbiosis Centre For Skill Development (Scsd), Nagpur

## **C] CONSTITUENT DEPARTMENTS / INSTITUTES OF SIU**

### **1] FACULTY OF LAW**

Symbiosis Law School (SlS), Pune  
Symbiosis Law School (SlS), Noida  
Symbiosis Law School (SlS), Hyderabad  
Symbiosis Law School (SlS), Nagpur

### **2] FACULTY OF MANAGEMENT**

Symbiosis Institute Of Business Management (Sibm), Pune  
Symbiosis Institute Of International Business (Siib), Pune  
Symbiosis Centre For Management And Human Resource Development (Scmhrd), Pune  
Symbiosis Institute Of Management Studies (Sims), Pune  
Symbiosis Institute Of Digital And Telecom Management (Sidtm), Pune  
Symbiosis Centre For Management Studies (Scms), Pune  
Symbiosis Institute Of Operations Management (Siom), Nashik  
Symbiosis Institute Of Business Management (Sibm), Bengaluru  
Symbiosis Centre For Management Studies (Scms), Noida  
Symbiosis School Of Banking And Finance (Ssbf), Pune  
Symbiosis Institute Of Business Management (Sibm), Hyderabad  
Symbiosis Institute Of Business Management (Sibm), Nagpur  
Symbiosis Centre For Management Studies (Scms), Nagpur  
Symbiosis Centre For Management Studies (Scms), Bengaluru  
Symbiosis Centre For Management Studies (Scms), Hyderabad  
Symbiosis Institute Of Business Management (Sibm), Noida

### **3] FACULTY OF COMPUTER STUDIES**

Symbiosis Institute Of Computer Studies And Research (SicSr), Pune  
Symbiosis Centre For Information Technology (Scit), Pune

### **4] FACULTY OF MEDICAL & HEALTH SCIENCES**

Symbiosis Institute Of Health Sciences (Sihs), Pune  
Symbiosis College Of Nursing (Scon), Pune  
Symbiosis School Of Biological Sciences (Ssbs), Pune  
Symbiosis Centre For Health Skills (Schs), Pune  
Symbiosis School Of Culinary Arts (Ssca), Pune  
Symbiosis School Of Sports Sciences (Ssss), Pune  
Symbiosis Centre For Yoga (Scy), Pune

Symbiosis University Hospital & Research Centre (Suhrc), Pune  
Symbiosis Medical College For Women (Smcw), Pune

#### **5] FACULTY OF MEDIA & COMMUNICATION**

Symbiosis Institute Of Media & Communication (Simc), Pune  
Symbiosis Studios  
Symbiosis Centre For Media & Communication (Scmc), Pune  
Symbiosis School Of Visual Arts And Photography (Ssvap), Pune

#### **6] FACULTY OF HUMANITIES & SOCIAL SCIENCES**

English Language Teaching Institute Of Symbiosis (Eltis), Pune  
Symbiosis School Of Economics (Sse), Pune  
Symbiosis School For Liberal Arts (Ssla), Pune  
Symbiosis School Of International Studies (Ssis), Pune  
Symbiosis Statistical Institute (Ssi), Pune

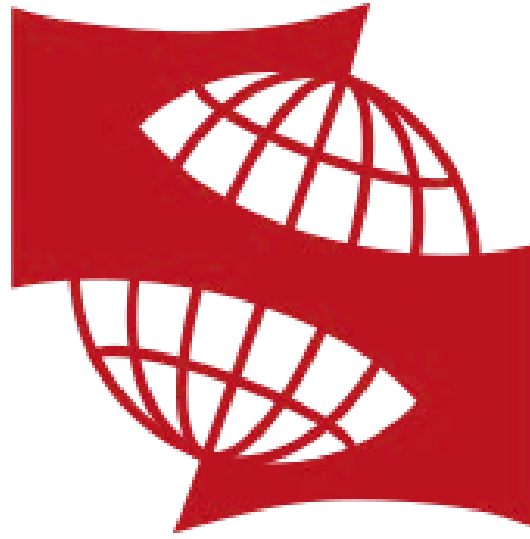
#### **7] FACULTY OF ENGINEERING**

Symbiosis Institute Of Geoinformatics (Sig), Pune  
Symbiosis Institute Of Technology (Sit), Pune  
Symbiosis Institute Of Technology (Sit), Nagpur

#### **8] FACULTY OF ARCHITECTURE & DESIGN**

Symbiosis Institute Of Design (Sid), Pune  
Symbiosis School Of Planning, Architecture And Design (Sspad), Nagpur





॥वसुधैव कुटुम्बकम्॥

Symbiosis College Of Arts And Commerce,  
Senapati Bapat Rd, Shivajinagar, Pune, Maharashtra 411004

**Phone No:** (020) 256 53 903

**Email:** [contact@symbiosiscollege.edu.in](mailto:contact@symbiosiscollege.edu.in)

**College Office Timing:** 10.30 am to 1.00 pm

**Cash Transaction:** Monday to Friday- 10.30 am to 1.00 pm